



National HVAC Management Services

CALL SLIP NUMBER: 2077622

125 South Main Street
Freeport, NY 11520
Phone # 800-649-6804 Fax # 800-876-3928
http://www.brinco.com/

CLIENT PO #: 996149329-amer

Table with 3 columns: SERVICE LOCATION # 672, VENDOR INFORMATION, DISPATCH DETAILS. Includes address for SEPHORA #0672, vendor NATIONAL TAB, and dispatch info for 07/30/25.

MANDATORY IVR INSTRUCTIONS

Technicians MUST utilize Brinco's proprietary APP to validate work performed and time on site (check-in and check-out) which includes the GPS validation of presence onsite.

SITE SPECIFIC INSTRUCTIONS

If TCS parts are needed please contact TCS Basys (800-288-9383 ext 2) to troubleshoot and condemn EMS parts (thermostats, sensors, boards).

Contractor #: 13504 Call Slip #: 2077622

DESCRIPTION OF WORK
test & balance and report
(at unit)

BRINCO REQUIREMENTS

- 1. Technicians MUST utilize Brinco's proprietary APP to validate work performed and time on site (check-in and check-out) which includes the GPS validation of presence onsite.
2. PHOTOS must be provided of unit nameplate and condition prior to work being performed, and condition after the work is completed, for each unit the technician worked on.
3. Upon completion of mobile app check out, please follow the instructions on the screen.
4. If the above schedule date and time of arrival cannot be met, you must call Brinco and speak with a representative immediately.
5. If repairs can be completed while the technician is onsite, or the following day, and an increase in NTE is needed; please contact a live Brinco representative at 1-800-649-6804.
6. All work tickets must state, time in, time out, Unit Number, make, model, and serial number, number of technicians, technician's name(s), work performed, manager's signature and store stamp (if available).
7. Overtime and multiple technicians must be approved by Brinco in advance.
8. All work tickets must be submitted to Brinco within 24 hours of completion.
9. Do not exceed the NTE amount listed above without prior authorization from Brinco.
10. Travel and truck charges are NOT allowed, we allow a charge of one hour for the first half hour for unapplied time.
11. This Call Slip is subject to the terms and conditions of your vendor agreement with Brinco Mechanical Management



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SERVICE LOCATION # 672

SEPHORA #0672  
230 AMERICANA WAY  
Americana Glendale  
GLENDALE, CA 91210-1500  
Phone # 818-502-9787

VENDOR INFORMATION

NATIONAL TAB  
1329 E. Kemper Road  
Suite #4210  
CINCINNATI, OH 45246  
Phone # 855-682-6822  
Fax #  
Mechanic # S032

DISPATCH DETAILS

Dispatch Date: 07/30/25 07:10 pm  
Schedule Date: 8/31/2025  
Response Time: 0 Hours  
Priority: Scheduled Visit  
Not To Exceed: \$ 1,850.00  
Problem Code: PROACTIVE REPLACEMENT CHANC  
Overtime Approved No  
# of Technicians: 1

Services, Inc., including any addendums.

12. All required insurance coverages must be in full force and effect at the time work is performed.