



National HVAC Management Services

CALL SLIP NUMBER: 2011659

125 South Main Street
Freeport, NY 11520
Phone # 800-649-6804 Fax # 800-876-3928
http://www.brinco.com/

CLIENT PO #: .

Table with 3 columns: SERVICE LOCATION # 00379, BURLINGTON COAT FACTORY #0379; VENDOR INFORMATION, NATIONAL TAB; DISPATCH DETAILS, Dispatch Date: 08/07/24 11:02 am

MANDATORY IVR INSTRUCTIONS

Technicians MUST utilize Brinco's proprietary APP to validate work performed and time on site (check-in and check-out) which includes the GPS validation of presence onsite.

SITE SPECIFIC INSTRUCTIONS

EMS Contact Number: NexRev 866-601-5520 or 972-578-0505; If your tech is on hold for more than 1/2 hour or does not receive a return call within 1/2 hour after leaving a voicemail, Mon-Thursday 8AM-5PM and Fri until 1PM, please call the following persons directly at Burlington: 1. Josh Koutishian-609-667-5153; 2. Stephan Tyler Steele- 609-508-6651.

Contractor #: 13504 Call Slip #: 2011659

Note: If tech finds damaged or missing EMS controllers/sensors or VFD's there is no need to call and validate just propose work and provide part order #'s and RTU numbers. Replacement parts are no longer required to be sent back after replacement and can be disposed of as per City/State/County guideline.

Note: If the key to the roof hatch padlock is not available from Store Management, the HVAC technician is authorized to cut the pad lock to gain access to the roof. In addition, purchase a new lock and install it on the roof hatch, providing the manager with the keys to the new lock.

DESCRIPTION OF WORK

Perform T&B

BRINCO REQUIREMENTS

- 1. Technicians MUST utilize Brinco's proprietary APP to validate work performed and time on site (check-in and check-out) which includes the GPS validation of presence onsite.
2. PHOTOS must be provided of unit nameplate and condition prior to work being performed, and condition after the work is completed, for each unit the technician worked on.
3. Upon completion of mobile app check out, please follow the instructions on the screen.
4. If the above schedule date and time of arrival cannot be met, you must call Brinco and speak with a representative immediately.
5. If repairs can be completed while the technician is onsite, or the following day, and an increase in NTE is needed; please



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<p>SERVICE LOCATION # 00379 BURLINGTON COAT FACTORY #0379 533 SOUTH BROAD STREET MERIDEN, CT 06450 Phone # 203-630-0647</p>	<p>VENDOR INFORMATION NATIONAL TAB 1329 E. Kemper Road Suite #4210 CINCINNATI, OH 45246 Phone # 855-682-6822 Fax # Mechanic # S032</p>	<p>DISPATCH DETAILS Dispatch Date: 08/07/24 11:02 am Schedule Date: 8/7/2024 Response Time: 4 Hours Priority: Same Day response - 4 Hours Not To Exceed: \$ 3,995.00 Problem Code: PROACTIVE REPLACEMENT CHANC Overtime Approved No # of Technicians: 1</p>
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- contact a live Brinco representative at 1-800-649-6804. If work cannot be completed within this time frame, or an increase in NTE cannot be provided in real time, a written proposal must be provided within 24 hours.
6. All work tickets must state, time in, time out, Unit Number, make, model, and serial number, number of technicians, technician's name(s), work performed, manager's signature and store stamp (if available).
 7. Overtime and multiple technicians must be approved by Brinco in advance.
 8. All work tickets must be submitted to Brinco within 24 hours of completion.
 9. Do not exceed the NTE amount listed above without prior authorization from Brinco.
 10. Travel and truck charges are NOT allowed, we allow a charge of one hour for the first half hour for unapplied time.
 11. This Call Slip is subject to the terms and conditions of your vendor agreement with Brinco Mechanical Management Services, Inc., including any addendums.
 12. All required insurance coverages must be in full force and effect at the time work is performed.