

Phelps Kitchen

CheckList Information

Name :	Hood Install Milestone Checklist	Status :	Not Completed
Assigned Organization :	CAPTIVE-AIRE R120	Asset :	
Requesting Organization :	CAPTIVE-AIRE R120		

CheckList Item Details

PLANNING & PREPARATION

Plans submitted to all trades & responsibilities are communicated with team	Yes PLANS HAVE BEEN SUBMITTED
Comment	
Tentative milestone schedule provided from owner, GC, or project manager	N/A NEED TO GET A SCHEUDLE TOGETHER
Comment	
Any final design changes completed based upon actual building structure or required to ensure systems can be installed & performed properly	
Comment	
ADDITIONAL COMMENTS	

HOOD INSTALLATION REQUIRED STEPS (Typically done in sequence shown below. However, items can be done simultaneously or in a different order for a few of the items as needed to meet schedule)

Shell & roof installed. Curbs can be set at this time. Curbs can be installed prior to roofing completed or after roofing is completed. Requires coordination with installer & roofer	CURBS CAN BE SET. LOOKING FOR WED 9/6
Comment	
Curbs installed & flashed in	STILL IN PROGRESS
Comment	
Hood walls framed. If any wall to back, left or right of hood must be installed.	STILL IN PROGRESS
Comment	
Any electrical or plumbing in wall complete & required rough in inspections for the necessary trades.	STILL IN PROGRESS
Comment	

Cement board or sheetrock installed on wall in all areas where hood or wall stainless is being installed.

STILL IN PROGRESS

Comment

Wall stainless installed.

STILL IN PROGRESS

Comment

Gas plumbing if outside of wall can be installed after wall stainless is installed. Keep as close to wall as possible & turn all tee connections up or down to keep from having cooking equipment stick out too far. Also, install fire system gas valve.

STILL IN PROGRESS

Comment

Hoods can now be installed. (Hanging hoods with proper supports from above)

STILL IN PROGRESS

Comment

Fire suppression system rough in installation can commence to included mounting any tanks, remote pull station, piping to hood, connecting to gas valve.

STILL IN PROGRESS

Comment

Exhaust ductwork installed.

STILL IN PROGRESS

Comment

Rough in grease duct inspection

STILL IN PROGRESS

Comment

If listed firewrap required. Install 1st layer, have inspection. Once pass, install 2nd layer of firewrap & have inspected. Inspector may select to inspect 2nd layer of wrap during hood final ansul/fire test.

STILL IN PROGRESS

Comment

All supply duct installed & sealed as required.

STILL IN PROGRESS

Comment

Install fans on roof (exhaust & supply) to include any accessories such as hinge kits, grease cups, filter intakes.

STILL IN PROGRESS

Comment

All gas piping installed to any equipment located on roof.

STILL IN PROGRESS

Comment

Building fire alarm tied into fire system microswitch (activation points) for the hood system. If no building alarm, then install remote horn/light strobe in site of hood(s) to tie into fire system or hood control panel.

STILL IN PROGRESS

Comment

All cooking equipment installed in hood, connected to electric & plumbing & is operational.

STILL IN PROGRESS

Comment

Final electric connections, fan rotations are verified. Any hood temp sensors, room sensors, CAT5 cables, or interconnections from hood control panel to DOAS or RTU complete.

STILL IN PROGRESS

Comment

Drop or hard ceiling are installed if any designed,.

STILL IN PROGRESS

Comment

Final startup & balance performed on hood system(s)

STILL IN PROGRESS

Comment

Final cleanup & testing to commence. Schedule with team & provide dates listed below.

STILL IN PROGRESS

Comment

ADDITIONAL COMMENTS

FINAL INSPECTION DATES

HOOD INSTALLER

Ductwork inspection

Comment

Firewrap inspection (if wrap is required)

Comment

ADDITIONAL COMMENTS

PLUMBING

Plumbing inspection

Comment

ADDITIONAL COMMENTS

ELECTRICAL

98% Electrical inspection

Comment

ADDITIONAL COMMENTS

SERVICE

Startup & Pretest

Comment

ADDITIONAL COMMENTS

FIRE SUPPRESSION

Final ansul test

Comment

ADDITIONAL COMMENTS

Notes/Comments :