



# Short Form Subcontract Agreement

Project:	NC4205 . CMS Grier Elementary School
Subcontract No.:	NC4205 .029
Subcontract Date:	4/6/2022

Subcontract Agreement between:

("Contractor")		("Subcontractor")	
Contractor:	Edifice, LLC	Subcontractor:	National TAB
Address:	4111 South Boulevard Charlotte, NC 28209	Address:	1329 E Kemper Rd., Suite 4210 Cincinnati, OH 45246
Phone:	704-332-0900	Phone:	
Fax:	704-332-0901	Contact:	Scott Springer

Owner:	Charlotte-Mecklenburg Board of Education	("Owner")
Architect:	ADW Architects, P.A.	("Architect")
Prime Contract Date:	6/2/2020	("Contract")
Project Substantial Completion Date:	Per Project Schedule	("Substantial Completion Date")
Project Final Completion Date:	Per Project Schedule	("Final Completion Date")

Monthly Billing Date:	20 <sup>th</sup> of the month	("Monthly Billing Date")			
Retainage Percent:	5.0000 %	("Retainage Percent")			
Payment & Performance Bonds:	<b>Not Required</b>				
Change Order Overhead & Profit:	(Work performed by Subcontractor)	%	Overhead	%	Profit
	(Work performed by Sub-Subcontractor)	%	Overhead	%	Profit

Project Work Hours:	As determined by the jobsite Superintendent		
Scope of Work: Commissioning of HVAC - See Attachment "C"	<b>Subcontract Amount:</b>	<b>\$ 34,000.00</b>	

The Contractor and the Subcontractor agree as follows:

## THE SUBCONTRACT DOCUMENTS

The Subcontract Documents as used herein consist of (1) the Contract between the Owner and Edifice, LLC., including the plans, specifications, general or supplemental conditions, addendum, amendments, modifications and all other documents forming or by reference made a part of such contract; (2) this Agreement; (3) other documents listed in Enumeration of Subcontract Documents of this Agreement; and (4) modifications to this Subcontract issued after execution of this Agreement. These form the Subcontract, and are as fully a part of the Subcontract as if attached to this Agreement or repeated herein. The Subcontract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral.

Any pre-printed terms and conditions on any materials that Subcontractor regularly uses with its other customers (e.g. order forms, purchase orders, work tickets, browse-wrap or click-wrap terms and conditions) are void and are not to be used to interpret the legal rights and responsibilities of the parties with respect to this Agreement.

## EXECUTION

The Subcontractor shall supervise and direct the Subcontractor's Work, and shall cooperate with the Contractor in scheduling and performing the Subcontractor's Work to avoid conflict, delay in, or interference with the Work of the Contractor, other Subcontractors, or Owner's own forces.

The Subcontractor shall submit to the Contractor a schedule of values allocated to the various parts of the Work of this Subcontract, aggregating the Subcontract Sum, made out in such detail as the Contractor and Subcontractor may agree upon, and supported by such evidence as the Contractor may require. In applying for payment, the Subcontractor shall submit payment applications based upon this schedule. The Subcontractor agrees that the Contractor, the Architect, and the Owner will each have the authority to reject Work of the Subcontractor, which does not conform to the Prime Contract.

The Subcontractor shall pay for all materials, equipment and labor used in connection with the performance of this Subcontract through the period covered by previous payments received from the Contractor and shall furnish satisfactory evidence, when requested by the Contractor, to verify compliance with the above requirements.

The Subcontractor shall take necessary precautions to protect properly the Work of other Subcontractors from damage caused by operations under this Subcontract.

**WRITTEN NOTICE**

Written notice shall be deemed to have been duly served if delivered in person or sent via email correspondence to the individual, to a member of the firm or to an officer of the corporation for which it was intended, or if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to the last business address known to the party giving notice.

**LAWS, PERMITS, FEES AND NOTICES**

The Subcontractor shall give notices and comply with applicable laws, ordinances, codes, rules, regulations and orders of public authorities bearing on performance of the Work of this Subcontract.

The Subcontractor shall comply with federal, state and local tax laws, social security acts, unemployment compensation acts and workers' compensation acts insofar as applicable to the performance of this Subcontract.

**SAFETY**

The Subcontractor shall take reasonable safety precautions with respect to performance of this Subcontract, shall comply with safety measures initiated by the Contractor and with applicable laws, ordinances, rules, regulations and orders of public authorities for the safety of persons and property in accordance with the requirements of the Prime Contract. The Subcontractor shall report to the Contractor within twenty four (24) hours an injury to an employee or agent of the Subcontractor, which occurred at the site.

**CLEANING**

The Subcontractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations performed under this Subcontract. If the Subcontractor fails to clean up as provided in the Subcontract Documents, or as directed by Contractor's personnel, the Contractor may perform the clean up and charge the Subcontractor for their appropriate share of clean up costs.

**WARRANTY**

The Subcontractor warrants to the Owner, Architect and Contractor that materials and equipment furnished under this Subcontract will be of good quality and new unless otherwise required or permitted by the Subcontract Documents, that the Work of this Subcontract will be free from defects not inherent in the quality required or permitted, and that the Work will conform to the requirements of the Subcontract Documents.

**INDEMNIFICATION**

To the fullest extent permitted by law, the Subcontractor shall defend, indemnify and hold harmless the Owner, Contractor, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of the Subcontractor's Work under this Subcontract, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Subcontractor, the Subcontractor's Sub-subcontractors, anyone directly or indirectly employed by them or anyone for whose acts they may be liable.

**TERMINATION**

If the Subcontractor fails or neglects to carry out the Work in accordance with the Subcontract Documents or otherwise to perform in accordance with this Subcontract and fails within twenty-four (24) hours after receipt of written notice to commence and continue correction of such default or neglect with diligence and promptness, the Contractor may, without prejudice to any other remedy the Contractor may have, terminate the Subcontract and finish the Subcontractor's Work by whatever method the Contractor may deem expedient. If the unpaid balance of the Subcontract Sum exceeds the expense of finishing the Subcontractor's Work and other damages incurred by the Contractor and not expressly waived, such excess shall be paid to the Subcontractor. If such expense and damages exceed such unpaid balance, the Subcontractor shall pay the difference to the Contractor.

The Contractor may at any time, without notice to the surety or sureties, terminate the Subcontract for the convenience of the Contractor without articulating any reason and without any default under the Subcontract Documents. In the event of such a termination for convenience and notwithstanding any other provisions of the Subcontract to the contrary, provided the Subcontractor is not in default, the Subcontractor shall receive, as its entire and sole compensation, its actual, necessary, and reasonable costs of performing the Work to date of termination, plus a reasonable markup for overhead and profit, but in no event shall such amounts paid and payable hereunder exceed the total Subcontract Sum. In the event any termination of the Subcontractor for default under the Subcontract is later determined to have been improper, the termination shall be automatically converted to a termination for convenience, and the Subcontractor shall be limited in its recovery strictly to the compensation provided for in this subparagraph.

**DISPUTES**

Any claim or dispute between Subcontractor and Contractor shall, at the opinion of Contractor, be determined solely and exclusively in accordance with any disputes procedures set forth in the Subcontract Documents or at the sole option of the Contractor, by arbitration in accordance with the American Arbitration Associate's Construction Industry Arbitration Rules then in effect, and Subcontractor shall be bound by such determination and shall comply fully with the same. Time is of the essence. No claim or dispute shall interfere with the progress of the Work, and Subcontractor shall proceed with the Work despite the existence of any claim or dispute. Contractor shall be entitled to recover all costs incurred, including attorney's fees, in the resolution of any claim or dispute. Subcontractor agrees to be joined in any arbitration proceeding involving claims or disputes relating to Subcontractor's Work. All arbitration proceedings shall be held in Mecklenburg County, North Carolina.

**DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

The date of commencement, substantial completion and final completion are per the Contract Documents and noted on first page of the Subcontract.

**SCOPE OF WORK**

See Attachment "C".

**SUBCONTRACT SUM**

Contractor shall pay the Subcontractor in current funds for performance of the Subcontract the Subcontract Sum as listed on the first page of this Subcontract.

Unit prices, allowances, or alternates, if any, are listed on Attachment "C".

**PROGRESS PAYMENTS**

The period covered by each application for payment shall be one calendar month ending on the last day of the month, or as follows:

The application for payment and other properly completed billing documents as detailed in Attachment "Z", must be received by the Contractor not later than the twentieth (20<sup>th</sup>) day of the month, for work completed as projected to the end of the month. The Contractor shall pay the Subcontractor each progress payment by the 30<sup>th</sup> of the following month provided that the Contractor receives payment from the Owner.

Each application for payment shall be based upon the most recent schedule of values submitted by the Subcontractor in accordance with the Subcontract Documents. The schedule of values shall allocate the entire Subcontract Sum among the various portions of the Subcontractor's Work and be prepared in such form and supported by such data to substantiate its accuracy as the Contractor may require.

All payments received by the Subcontractor from Contractor for the Work on this Project shall be paid to those persons or entities who performed Work on this Project, or furnished materials, or both, for the Subcontractor on the Project until such persons or entities are paid in full.

Retainage and any reduction thereto is as listed on the first page of this Subcontract.

**INSURANCE**

The Subcontractor shall purchase and maintain insurance as shown on Attachment "I". Coverages shall be maintained without interruption from date of commencement of the Subcontractor's Work until date of final payment and continuation of any coverage as required by the Subcontract Documents to be maintained after final payment to the Subcontractor.

Certificates of Insurance, acceptable to the Contractor, shall be filed with the Contractor prior to commencement of the Subcontractor's Work and their acceptance is a condition precedent to receiving any payments from Contractor for Work performed. Within a seven (7) day request by Contractor, Subcontractor shall provide copies of insurance policies.

**E-VERIFY**

Subcontractor acknowledges that the Contractor will be relying on Subcontractor's E-Verify Certification in entering into this Subcontract, and that the Contractor may incur expenses and damages if the Contractor enters into the Subcontract with Subcontractor and Subcontractor or any of its subcontractors fail to comply with the E-Verify Requirements. Subcontractor agrees to indemnify and save the Contractor harmless from and against all losses, damages, costs, expenses (including reasonable attorney's fees) obligations, duties, fines and penalties (collectively "Losses") arising directly or indirectly from violation of the E-Verify Requirements by Subcontractor or any of its subcontractors, including without limitation any Losses incurred as a result of the Subcontract being deemed void.

**ENUMERATION OF SUBCONTRACT DOCUMENTS**

Documents forming part of the Subcontract Documents are as follows:

- Attachment "B" – Drawing List
- Attachment "C" – Scope of Work and Supplemental Scope of Work
- Attachment "E" – Jobsite Directions (if applicable)
- Attachment "I" – Insurance Requirements
- Attachment "J" – E-589CI Affidavit of Capital Improvement (NC only)
- Attachment "P" – Contractor's Project Statement
- Attachment "S" – Safety Requirements
- Attachment "Z" – Billing Forms (GC Pay)
  - Partial and Final Lien Waivers #9804, #9805
  - Subcontractor's Sales Tax Reports (if applicable)
  - Joint Check Instruction Sheet (if applicable)
  - MWBE Report (if applicable)
- The Prime Contract between Edifice and the Owner

This Agreement entered into as of the day and year first written above.

Edifice, LLC  
NC GC License #10514

DocuSigned by:  
By: Ryan Lefebvre 5/25/2022  
(Signature) EDBE7BC57AD4C1... (Date)

Ryan Lefebvre Project Manager

(Printed Name and Title)

National TAB

DocuSigned by:  
By: Scott Springer 5/25/2022  
(Signature) E495B8DD73D47B... (Date)

Scott Springer VP Regional Markets

(Printed Name and Title)



## Job Name: CMS Grier Elementary School

## Exhibit B: Index of Drawings

TYPE	DRAWING NUMBER	TITLE	ISSUE DATE	ADDENDUM NO. 1	ADDENDUM NO. 2	ADDENDUM NO. 3	ADDENDUM NO. 4
<b>Volume 1:</b>							
GENERAL	A000A	COVER SHEET - VOLUME 1	1/10/2022				
GENERAL	A000B	COVER SHEET - VOLUME 2	1/10/2022				
GENERAL	A0001	CODE INFORMATION - APPENDIX B	1/10/2022				
GENERAL	A0002	FIRST FLOOR LIFE SAFETY PLAN	1/10/2022			2/2/2022	
GENERAL	A0003	SECOND FLOOR LIFE SAFETY PLAN	1/10/2022				
GENERAL	A0004	WALL TYPES	1/10/2022				
GENERAL	A0005	WALL TYPES	1/10/2022				
GENERAL	A0006	UL DETAILS	1/10/2022				
GENERAL	A0007	UL DETAILS	1/10/2022				
GENERAL	A0009	EXTERIOR MOCKUP PANEL	1/10/2022				
CIVIL	CD01	EXISTING CONDITIONS & DEMOLITION PLAN	1/10/2022				
CIVIL	C100	SITE PLAN - OVERALL	1/10/2022		1/26/2022		
CIVIL	C101	SITE PLAN ENLARGEMENT	1/10/2022		1/26/2022		
CIVIL	C102	INTERSECTION SIGHT DISTANCE	1/10/2022				
CIVIL	C103	SCHOOL STACKING PLANS	1/10/2022				
CIVIL	C200	EROSION CONTROL NOTES	1/10/2022				
CIVIL	C201	EROSION CONTROL PLAN - PRE DEVELOPMENT	1/10/2022				
CIVIL	C202	EROSION CONTROL PLAN - POST DEVELOPMENT	1/10/2022				
CIVIL	C300	GRADING & STORM DRAINAGE PLAN - OVERALL	1/10/2022				
CIVIL	C301	GRADING ENLARGEMENT	1/10/2022				
CIVIL	C400	UTILITY PLAN	1/10/2022				
CIVIL	C401	UTILITY PLAN AND PROFILE	1/10/2022				
CIVIL	C500	SITE CONSTRUCTION DETAILS	1/10/2022				
CIVIL	C501	SITE CONSTRUCTION DETAILS	1/10/2022				
CIVIL	C502	SITE CONSTRUCTION DETAILS	1/10/2022				
CIVIL	C503	SITE CONSTRUCTION DETAILS	1/10/2022		1/26/2022		
CIVIL	C504	SITE CONSTRUCTION DETAILS	1/10/2022				
CIVIL	C505	BMP DETAILS	1/10/2022				
CIVIL	C506	GUARDRAIL DETAILS	1/10/2022				
CIVIL	L100	LANDSCAPE PLAN - OVERALL	1/10/2022				
CIVIL	L101	LANDSCAPING PLAN ENLARGEMENT	1/10/2022				
CIVIL	L102	LANDSCAPE DETAILS & NOTES	1/10/2022				
CIVIL	SS001	SURVEY (1 OF 2)	1/10/2022				
CIVIL	SS002	SURVEY (2 OF 2)	1/10/2022				
ARCHITECTURAL	A0100	OVERALL FIRST FLOOR PLAN	1/10/2022				
ARCHITECTURAL	A0101	OVERALL SECOND FLOOR PLAN	1/10/2022				
ARCHITECTURAL	A0200	ENLARGED A.1 FIRST FLOOR PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0201	ENLARGED A.2 FIRST FLOOR PLAN	1/10/2022			2/2/2022	
ARCHITECTURAL	A0202	ENLARGED A.3 AND B FIRST FLOOR PLAN	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0203	ENLARGED A.1 SECOND FLOOR PLAN	1/10/2022			2/2/2022	
ARCHITECTURAL	A0204	ENLARGED A.2 SECOND FLOOR PLAN	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0300	OVERALL FIRST FLOOR REFLECTED CEILING PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0301	OVERALL SECOND FLOOR REFLECTED CEILING PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0302	ENLARGED A.1 FIRST FLOOR REFLECTED CEILING PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0303	ENLARGED A.2 FIRST FLOOR REFLECTED CEILING PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0304	ENLARGED A.3 AND B FIRST FLOOR REFLECTED CEILING PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0305	ENLARGED A.1 SECOND FLOOR REFLECTED CEILING PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0306	ENLARGED A.2 SECOND FLOOR REFLECTED CEILING PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0307	ENLARGED A.2 SECOND FLOOR REFLECTED CEILING PLAN - LOBBY AREA	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0400	ROOF PLAN	1/10/2022		1/26/2022		
ARCHITECTURAL	A0401	ROOF DETAILS	1/10/2022				
ARCHITECTURAL	A0402	ROOF DETAILS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0403	ROOF DETAILS	1/10/2022			2/2/2022	
ARCHITECTURAL	A0500	OVERALL EXTERIOR ELEVATIONS	1/10/2022				
ARCHITECTURAL	A0501	ENLARGED EXTERIOR ELEVATIONS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0502	ENLARGED EXTERIOR ELEVATIONS	1/10/2022		1/26/2022		
ARCHITECTURAL	A0503	ENLARGED EXTERIOR ELEVATIONS	1/10/2022		1/26/2022		
ARCHITECTURAL	A0504	ENLARGED EXTERIOR ELEVATIONS	1/10/2022		1/26/2022		
ARCHITECTURAL	A0600	BUILDING SECTIONS	1/10/2022				
ARCHITECTURAL	A0601	BUILDING SECTIONS	1/10/2022				
ARCHITECTURAL	A0602	BUILDING SECTIONS	1/10/2022				
ARCHITECTURAL	A0610	INTERIOR ELEVATIONS - AREA A.1-A.2 FIRST FLOOR	1/10/2022		1/26/2022		
ARCHITECTURAL	A0611	INTERIOR ELEVATIONS - AREA A.1-A.2 SECOND FLOOR	1/10/2022		1/26/2022		
ARCHITECTURAL	A0612	INTERIOR ELEVATIONS - AREA A.2	1/10/2022		1/26/2022		
ARCHITECTURAL	A0613	INTERIOR ELEVATIONS - AREA B	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0614	INTERIOR ELEVATIONS - AREA B	1/10/2022		1/26/2022		
ARCHITECTURAL	A0700	ELEVATOR AND STAIR PLANS & SECTIONS	1/10/2022		1/26/2022		
ARCHITECTURAL	A0701	STAIR DETAILS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0702	STAIR DETAILS	1/10/2022				
ARCHITECTURAL	A0800	WALL SECTIONS	1/10/2022		1/26/2022		
ARCHITECTURAL	A0801	WALL SECTIONS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0802	WALL SECTIONS	1/10/2022			2/2/2022	
ARCHITECTURAL	A0803	WALL SECTIONS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0804	WALL SECTIONS	1/10/2022			2/2/2022	
ARCHITECTURAL	A0805	WALL SECTIONS	1/10/2022				
ARCHITECTURAL	A0806	WALL SECTIONS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0807	WALL SECTIONS	1/10/2022		1/26/2022		
ARCHITECTURAL	A0808	WALL SECTIONS	1/10/2022		1/26/2022		
ARCHITECTURAL	A0809	WALL SECTIONS	1/10/2022				
ARCHITECTURAL	A0810	WALL SECTIONS	1/10/2022				
ARCHITECTURAL	A0811	WALL SECTIONS	1/10/2022			2/2/2022	
ARCHITECTURAL	A0812	WALL SECTIONS	1/10/2022			2/2/2022	
ARCHITECTURAL	A0813	WALL SECTIONS	1/10/2022			2/2/2022	
ARCHITECTURAL	A0814	WALL SECTIONS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0900	DETAILS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0901	ENLARGED PLANS & DETAILS	1/10/2022			2/2/2022	
ARCHITECTURAL	A0902	ENLARGED PLANS & DETAILS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A0903	ENLARGED PLANS & DETAILS	1/10/2022			2/2/2022	
ARCHITECTURAL	A0904	ENLARGED PLANS & DETAILS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A1000	ENLARGED TOILET PLANS	1/10/2022			2/2/2022	
ARCHITECTURAL	A1001	TOILET ELEVATIONS & DETAILS	1/10/2022			2/2/2022	
ARCHITECTURAL	A1002	TOILET ELEVATIONS & DETAILS	1/10/2022			2/2/2022	
ARCHITECTURAL	A1100	INTERIOR ELEVATIONS, CASEWORK & LIBRARY SHELVING	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A1101	CASEWORK PLANS	1/10/2022		1/26/2022		
ARCHITECTURAL	A1102	CASEWORK PLANS	1/10/2022		1/26/2022		
ARCHITECTURAL	A1103	CASEWORK ELEVATIONS	1/10/2022		1/26/2022	2/2/2022	



Job Name: CMS Grier Elementary School

Exhibit B: Index of Drawings

TYPE	DRAWING NUMBER	TITLE	ISSUE DATE	ADDENDUM NO. 1	ADDENDUM NO. 2	ADDENDUM NO. 3	ADDENDUM NO. 4
ARCHITECTURAL	A1104	CASEWORK ELEVATIONS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A1105	CASEWORK SECTIONS	1/10/2022				
ARCHITECTURAL	A1106	CASEWORK SECTIONS	1/10/2022			2/2/2022	
ARCHITECTURAL	A1107	CASEWORK SECTIONS	1/10/2022				
ARCHITECTURAL	A1200	DOOR SCHEDULES & DETAILS	1/10/2022		1/26/2022	2/2/2022	2/2/2022
ARCHITECTURAL	A1201	DOOR SCHEDULES & DETAILS	1/10/2022		1/26/2022		
ARCHITECTURAL	A1202	STOREFRONT ELEVATIONS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A1203	STOREFRONT ELEVATIONS	1/10/2022		1/26/2022	2/2/2022	
ARCHITECTURAL	A1204	STOREFRONT WINDOW DETAILS	1/10/2022				
ARCHITECTURAL	A1300	FINISH LEGEND, ROOM SCHEDULE & CODES	1/10/2022			2/2/2022	
ARCHITECTURAL	A1301	ROOM FINISH SCHEDULES & DETAILS	1/10/2022			2/2/2022	
ARCHITECTURAL	A1400	OVERALL FIRST FLOOR FINISH PLAN	1/10/2022				
ARCHITECTURAL	A1401	OVERALL SECOND FLOOR FINISH PLAN	1/10/2022				
ARCHITECTURAL	A1402	ENLARGED A.1 FIRST & SECOND FLOOR FINISH PLAS	1/10/2022			2/2/2022	
ARCHITECTURAL	A1403	ENLARGED A.2 FIRST FLOOR FINISH PLAN	1/10/2022			2/2/2022	
ARCHITECTURAL	A1404	ENLARGED A.3 AND B FIRST FLOOR FINISH PLAN	1/10/2022			2/2/2022	
ARCHITECTURAL	A1405	ENLARGED A.2 SECOND FLOOR FINISH PLAN	1/10/2022			2/2/2022	
ARCHITECTURAL	A1406	ENLARGED B SECOND FLOOR FINISH PLAN	1/10/2022				
ARCHITECTURAL	A1407	ENLARGED A.2 - LOBBY FINISH PLAN	1/10/2022			2/2/2022	
ARCHITECTURAL	A1500	FIRST FLOOR SIGNAGE PLAN	1/10/2022				
ARCHITECTURAL	A1501	SECOND FLOOR SIGNAGE PLAN	1/10/2022				
ARCHITECTURAL	A1502	SIGNAGE TYPES	1/10/2022				
STRUCTURAL	S0001	GENERAL NOTES	1/10/2022	1/18/2022		2/2/2022	
STRUCTURAL	S0002	ABBREVIATIONS AND SYMBOL LEGEND	1/10/2022				
STRUCTURAL	S0011	STATEMENT OF SPECIAL INSPECTIONS	1/10/2022				
STRUCTURAL	S0012	STATEMENT OF SPECIAL INSPECTIONS	1/10/2022				
STRUCTURAL	S0101	FOUNDATION PLAN - AREA A.1	1/10/2022	1/18/2022			
STRUCTURAL	S0102	FOUNDATION PLAN - AREA A.2	1/10/2022	1/18/2022		2/2/2022	
STRUCTURAL	S0103	FOUNDATION PLAN - AREA A.3 AND B	1/10/2022	1/18/2022		2/2/2022	
STRUCTURAL	S0111	2ND FLOOR FRAMING PLAN - AREA A.1	1/10/2022	1/18/2022		2/2/2022	
STRUCTURAL	S0112	2ND FLOOR / LOW ROOF FRAMING PLAN - AREA A.2	1/10/2022	1/18/2022		2/2/2022	
STRUCTURAL	S0113	LOW ROOF FRAMING PLAN - AREA A.3 AND B	1/10/2022	1/18/2022			
STRUCTURAL	S0201	HIGH ROOF FRAMING PLAN - AREA A.1	1/10/2022	1/18/2022	1/25/2022		
STRUCTURAL	S0202	HIGH ROOF FRAMING PLAN - AREA A.2	1/10/2022				
STRUCTURAL	S0203	HIGH ROOF FRAMING PLAN - AREA A.3 AND B	1/10/2022	1/18/2022			
STRUCTURAL	S0211	LOW ROOF SNOW DRIFT PLAN - AREA A.3 AND B	1/10/2022	1/18/2022			
STRUCTURAL	S0212	HIGH ROOF SNOW DRIFT PLAN - AREA A.3 AND B	1/10/2022				
STRUCTURAL	S0241	MASONRY ELEVATIONS	1/10/2022				
STRUCTURAL	S0251	VERTICAL FRAME DETAILS	1/10/2022				
STRUCTURAL	S0252	VERTICAL FRAME DETAILS	1/10/2022	1/18/2022			
STRUCTURAL	S0253	VERTICAL FRAME DETAILS	1/10/2022	1/18/2022			
STRUCTURAL	S0254	VERTICAL FRAME DETAILS	1/10/2022				
STRUCTURAL	S0301	SLAB ON GRADE DETAILS	1/10/2022				
STRUCTURAL	S0302	FOUNDATION DETAILS	1/10/2022			2/2/2022	
STRUCTURAL	S0303	FOUNDATION DETAILS	1/10/2022	1/18/2022		2/2/2022	
STRUCTURAL	S0401	CMU DETAILS	1/10/2022				
STRUCTURAL	S0402	CMU DETAILS	1/10/2022			2/2/2022	
STRUCTURAL	S0403	CMU DETAILS	1/10/2022				
<b>Volume 2:</b>							
GENERAL	A0008	COVER SHEET - VOLUME 2	1/10/2022				
STRUCTURAL	S0501	STEEL COLUMN AND BASEPLATE SCHEDULE	1/10/2022				
STRUCTURAL	S0502	STEEL COLUMN AND BASEPLATE SCHEDULE	1/10/2022	1/18/2022			
STRUCTURAL	S0503	STEEL FRAMING DETAILS	1/10/2022				
STRUCTURAL	S0504	STEEL FRAMING DETAILS	1/10/2022	1/18/2022			
STRUCTURAL	S0505	STEEL FRAMING DETAILS	1/10/2022	1/18/2022		2/2/2022	
STRUCTURAL	S0511	STEEL ROOF DETAILS	1/10/2022	1/18/2022			
STRUCTURAL	S0512	STEEL ROOF DETAILS	1/10/2022	1/18/2022			
STRUCTURAL	S0513	STEEL ROOF DETAILS	1/10/2022	1/18/2022			
FIRE PROTECTION	FP101	FIRE PROTECTION INDEX, LEGEND, NOTES AND DETAILS	1/10/2022		1/26/2022		
FIRE PROTECTION	FP301	FIRST FLOOR FIRE PROTECTION PLAN	1/10/2022		1/26/2022		
FIRE PROTECTION	FP302	SECOND FLOOR FIRE PROTECTION PLAN	1/10/2022		1/26/2022		
FOOD SERVICE	FS100	FOODSERVICE EQUIPMENT PLAN	1/10/2022	1/18/2022			
FOOD SERVICE	FS101	FOODSERVICE ISOMETRIC VIEWS	1/10/2022				
FOOD SERVICE	FS200	FOODSERVICE EQUIPMENT SCHEDULE	1/10/2022				
FOOD SERVICE	FS201	FOODSERVICE EQUIPMENT SCHEDULE	1/10/2022				
FOOD SERVICE	FS300	FOODSERVICE PLUMBING PLAN	1/10/2022				
FOOD SERVICE	FS400	FOODSERVICE ELECTRICAL PLAN	1/10/2022	1/18/2022			
FOOD SERVICE	FS500	FOODSERVICE VENTILATION PLAN	1/10/2022				
FOOD SERVICE	FS501	FOODSERVICE SPECIAL CONDITIONS PLAN	1/10/2022				
FOOD SERVICE	FS601	FOODSERVICE WALK-IN COOLER/FREEZER DETAILS	1/10/2022				
FOOD SERVICE	FS700	FOODSERVICE CUSTOM FABRICATION PLAN	1/10/2022				
FOOD SERVICE	FS701	FOODSERVICE ELEVATIONS	1/10/2022				
FOOD SERVICE	FS702	FOODSERVICE ELEVATIONS	1/10/2022				
FOOD SERVICE	FS703	FOODSERVICE ELEVATIONS	1/10/2022				
FOOD SERVICE	FS800	FOODSERVICE STANDARD DETAILS	1/10/2022				
PLUMBING	P101	PLUMBING LEGEND, SPECIFICATIONS AND NOTES	1/10/2022				
PLUMBING	P102	PLUMBING SCHEDULES	1/10/2022	1/18/2022		2/2/2022	
PLUMBING	P300	OVERALL FIRST FLOOR PLUMBING PLAN	1/10/2022		1/26/2022		
PLUMBING	P301	OVERALL ROOF PLUMBING PLAN	1/10/2022				
PLUMBING	P310	FIRST & SECOND FLOOR DRAINAGE PIPING FLOOR PLAN - A.1	1/10/2022	1/18/2022	1/26/2022		
PLUMBING	P311	FIRST FLOOR DRAINAGE PIPING FLOOR PLAN - A.2	1/10/2022	1/18/2022	1/26/2022		
PLUMBING	P312	FIRST FLOOR DRAINAGE PIPING FLOOR PLAN - A.3 AND B	1/10/2022	1/18/2022	1/26/2022		
PLUMBING	P313	SECOND FLOOR DRAINAGE PIPING FLOOR PLAN - A.2	1/10/2022		1/26/2022		
PLUMBING	P410	FIRST & SECOND FLOOR SUPPLY PIPING FLOOR PLAN - A.1	1/10/2022		1/26/2022		
PLUMBING	P411	FIRST FLOOR SUPPLY PIPING FLOOR PLAN - A.2	1/10/2022		1/26/2022	2/2/2022	
PLUMBING	P412	FIRST FLOOR SUPPLY PIPING FLOOR PLAN - A.3 AND B	1/10/2022	1/18/2022	1/26/2022		
PLUMBING	P413	SECOND FLOOR SUPPLY PIPING FLOOR PLAN - A.2	1/10/2022		1/26/2022		
PLUMBING	P501	ENLARGED KITCHEN AND BOILER ROOM DRAINAGE PIPING PLAN	1/10/2022		1/26/2022		
PLUMBING	P502	ENLARGED KITCHEN AND BOILER ROOM SUPPLY PIPING PLAN	1/10/2022		1/26/2022		
PLUMBING	P601	PLUMBING DETAILS AND SCHEMATICS	1/10/2022	1/18/2022		2/2/2022	
PLUMBING	P602	PLUMBING DETAILS AND SCHEMATICS	1/10/2022				
MECHANICAL	M100	MECHANICAL INDEX, LEGEND, NOTES, AND SCHEDULES	1/10/2022				



Job Name: CMS Grier Elementary School

Exhibit B: Index of Drawings

TYPE	DRAWING NUMBER	TITLE	ISSUE DATE	ADDENDUM NO. 1	ADDENDUM NO. 2	ADDENDUM NO. 3	ADDENDUM NO. 4
MECHANICAL	M101	MECHANICAL SCHEDULES	1/10/2022		1/26/2022		
MECHANICAL	M102	MECHANICAL SCHEDULES	1/10/2022		1/26/2022		
MECHANICAL	M103	MECHANICAL VENTILATION CALCULATIONS	1/10/2022		1/26/2022		
MECHANICAL	M300	OVERALL FIRST FLOOR MECHANICAL PLAN	1/10/2022				
MECHANICAL	M301	OVERALL SECOND FLOOR MECHANICAL PLAN	1/10/2022				
MECHANICAL	M302	OVERALL ROOF MECHANICAL PLAN	1/10/2022	1/18/2022			
MECHANICAL	M310	FIRST & SECOND FLOOR MECHANICAL PLAN - A.1	1/10/2022	1/18/2022			
MECHANICAL	M311	FIRST FLOOR MECHANICAL FLOOR PLAN - A.2	1/10/2022		1/26/2022		
MECHANICAL	M312	FIRST FLOOR MECHANICAL FLOOR PLAN - A.3 & B	1/10/2022	1/18/2022		2/2/2022	
MECHANICAL	M313	SECOND FLOOR MECHANICAL FLOOR PLAN - A.2	1/10/2022	1/18/2022		2/2/2022	
MECHANICAL	M315	ENLARGED BOILER ROOM & CHILLER YARD - MECHANICAL	1/10/2022	1/18/2022			
MECHANICAL	M410	FIRST & SECOND FLOOR MECHANICAL PIPING PLAN - A.1	1/10/2022				
MECHANICAL	M411	FIRST FLOOR MECHANICAL PIPING PLAN - A.2	1/10/2022				
MECHANICAL	M412	FIRST FLOOR MECHANICAL PIPING PLAN - A.3 & B	1/10/2022				
MECHANICAL	M413	SECOND FLOOR MECHANICAL PIPING PLAN - A.2	1/10/2022	1/18/2022			
MECHANICAL	M414	SECOND FLOOR MECHANICAL PIPING PLAN - B	1/10/2022				
MECHANICAL	M500	MECHANICAL DETAILS	1/10/2022				
MECHANICAL	M501	MECHANICAL SCHEMATICS AND DETAILS	1/10/2022	1/18/2022			
MECHANICAL	M502	MECHANICAL DETAILS	1/10/2022				
MECHANICAL	M503	MECHANICAL UL DETAILS	1/10/2022				
ELECTRICAL	E001	DEMO ELECTRICAL SITE PLAN	1/10/2022				
ELECTRICAL	E100	ELECTRICAL LEGEND AND NOTES	1/10/2022				
ELECTRICAL	E101	LIGHTING FIXTURE SCHEDULE	1/10/2022				
ELECTRICAL	E102	MECHANICAL EQUIPMENT SCHEDULE	1/10/2022				
ELECTRICAL	E200	ELECTRICAL SITE PLAN	1/10/2022				
ELECTRICAL	E201	ELECTRICAL PHOTOMETRICS SITE PLAN	1/10/2022			2/2/2022	
ELECTRICAL	E300	OVERALL FIRST FLOOR POWER FLOOR PLAN	1/10/2022		1/26/2022		
ELECTRICAL	E301	OVERALL SECOND FLOOR POWER FLOOR PLAN	1/10/2022		1/26/2022		
ELECTRICAL	E302	OVERALL ROOF POWER PLAN	1/10/2022				
ELECTRICAL	E310	FIRST & SECOND FLOOR POWER FLOOR PLAN - A.1	1/10/2022				
ELECTRICAL	E311	FIRST FLOOR POWER FLOOR PLAN - A.2	1/10/2022				
ELECTRICAL	E312	FIRST FLOOR POWER FLOOR PLAN - A.3 & B	1/10/2022	1/18/2022			
ELECTRICAL	E313	SECOND FLOOR POWER FLOOR PLAN - A.2	1/10/2022			2/2/2022	
ELECTRICAL	E314	SECOND FLOOR POWER FLOOR PLAN - A.3 & B	1/10/2022				
ELECTRICAL	E350	ENLARGED ELECTRICAL PLANS	1/10/2022				
ELECTRICAL	E351	ENLARGED KITCHEN PLANS	1/10/2022	1/18/2022	1/26/2022	2/2/2022	
ELECTRICAL	E400	OVERALL FIRST FLOOR LIGHTING FLOOR PLAN	1/10/2022	1/18/2022			
ELECTRICAL	E410	FIRST & SECOND FLOOR LIGHTING FLOOR PLAN - A.1	1/10/2022				
ELECTRICAL	E411	FIRST FLOOR LIGHTING FLOOR PLAN - A.2	1/10/2022				
ELECTRICAL	E412	FIRST FLOOR LIGHTING FLOOR PLAN - A.3 & B	1/10/2022				
ELECTRICAL	E413	SECOND FLOOR LIGHTING FLOOR PLAN - A.2	1/10/2022				
ELECTRICAL	E414	SECOND FLOOR LIGHTING FLOOR PLAN - A.3 & B	1/10/2022				
ELECTRICAL	E500	OVERALL FIRST FLOOR INTERCOM FLOOR PLAN	1/10/2022				
ELECTRICAL	E510	FIRST & SECOND FLOOR INTERCOM FLOOR PLAN - A.1	1/10/2022				
ELECTRICAL	E511	FIRST FLOOR INTERCOM FLOOR PLAN - A.2	1/10/2022			2/2/2022	
ELECTRICAL	E512	FIRST FLOOR INTERCOM FLOOR PLAN - A.3 & B	1/10/2022				
ELECTRICAL	E513	SECOND FLOOR INTERCOM FLOOR PLAN - A.2	1/10/2022				
ELECTRICAL	E514	SECOND FLOOR INTERCOM FLOOR PLAN - A.3 & B	1/10/2022				
ELECTRICAL	E600	OVERALL FIRST FLOOR FIRE ALARM PLAN	1/10/2022				
ELECTRICAL	E601	OVERALL SECOND FLOOR FIRE ALARM PLAN	1/10/2022				
ELECTRICAL	E610	FIRST & SECOND FLOOR FIRE ALARM FLOOR PLAN - A.1	1/10/2022				
ELECTRICAL	E611	FIRST FLOOR FIRE ALARM FLOOR PLAN - A.2	1/10/2022			2/2/2022	
ELECTRICAL	E612	FIRST FLOOR FIRE ALARM FLOOR PLAN - A.3 & B	1/10/2022				
ELECTRICAL	E613	SECOND FLOOR FIRE ALARM FLOOR PLAN - A.2	1/10/2022				
ELECTRICAL	E614	SECOND FLOOR FIRE ALARM FLOOR PLAN - A.3 & B	1/10/2022				
ELECTRICAL	E700	OVERALL FIRST FLOOR SECURITY FLOOR PLAN	1/10/2022				
ELECTRICAL	E710	FIRST & SECOND FLOOR SECURITY FLOOR PLAN - A.1	1/10/2022				
ELECTRICAL	E711	FIRST FLOOR SECURITY FLOOR PLAN - A.2	1/10/2022				
ELECTRICAL	E712	FIRST FLOOR SECURITY FLOOR PLAN - A.3 & B	1/10/2022	1/18/2022			
ELECTRICAL	E713	SECOND FLOOR SECURITY FLOOR PLAN - A.2	1/10/2022				
ELECTRICAL	E714	SECOND FLOOR SECURITY FLOOR PLAN - A.3 & B	1/10/2022				
ELECTRICAL	E800	POWER RISER DIAGRAMS	1/10/2022			2/2/2022	
ELECTRICAL	E801	PANEL SCHEDULES	1/10/2022	1/18/2022			
ELECTRICAL	E802	PANEL SCHEDULES	1/10/2022			2/2/2022	
ELECTRICAL	E803	PANEL SCHEDULES	1/10/2022			2/2/2022	
ELECTRICAL	E804	PANEL SCHEDULES	1/10/2022				
ELECTRICAL	E805	PANEL SCHEDULES	1/10/2022				
ELECTRICAL	E811	ELECTRICAL DETAILS	1/10/2022				
ELECTRICAL	E812	ELECTRICAL DETAILS - GENERAL	1/10/2022				
ELECTRICAL	E813	ELECTRICAL DETAILS - POWER	1/10/2022				
ELECTRICAL	E814	ELECTRICAL DETAILS - LIGHTING	1/10/2022				
ELECTRICAL	E815	ELECTRICAL DETAILS - SOUND SYSTEMS AND INTERCOM	1/10/2022				
ELECTRICAL	E816	ELECTRICAL DETAILS - FIRE ALARM	1/10/2022				
ELECTRICAL	E817	SECURITY DETAILS - VIDEO SURVEILLANCE	1/10/2022	1/18/2022			
ELECTRICAL	E818	SECURITY DETAILS - CARD ACCESS AND VIA SYSTEM	1/10/2022				
ELECTRICAL	E819	INTRUSION DETECTION DETAILS	1/10/2022				
ELECTRICAL	E820	ELEVATOR DETAILS	1/10/2022			2/2/2022	
TELECOM	T001	TELECOMMUNICATIONS SYMBOLS AND SCHEDULES	1/10/2022				
TELECOM	T0101	OVERALL FIRST FLOOR ZONE PLAN - TELECOM	1/10/2022				
TELECOM	T0102	OVERALL SECOND FLOOR ZONE PLAN - TELECOM	1/10/2022				
TELECOM	T0201	FIRST AND SECOND FLOOR PLAN - CLASSROOM WING - AREA A.1 - TELECOM	1/10/2022			2/2/2022	
TELECOM	T0202	FIRST FLOOR PLAN - ADMINISTRATION - AREA A.2 - TELECOM	1/10/2022			2/2/2022	
TELECOM	T0203	SECOND FLOOR PLAN - CLASSROOM WING - AREA A.2 - TELECOM	1/10/2022				
TELECOM	T0204	FIRST FLOOR PLAN - MULTIPURPOSE AND DINING - AREA B AND A.3 - TELECOM	1/10/2022				
TELECOM	T0205	ENLARGED DATA ROOMS - TELECOM	1/10/2022			2/2/2022	
TELECOM	T0300	TELECOMMUNICATIONS RISER DIAGRAM	1/10/2022			2/2/2022	
<b>Specifications Volume 1:</b>							
Division 00: Procurement & Contracting Requirements	Division 00: 000100	TABLE OF CONTENTS	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00:000111	PROFESSIONAL SEALS PAGE	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 000610	PAYMENT BOND	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 002600	PROCUREMENT SUBSTITUTION PROCEDURES	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 003132.13	GEOTECHNICAL ENGINEERING REPORT	1/10/2022				



Job Name: CMS Grier Elementary School

Exhibit B: Index of Drawings

TYPE	DRAWING NUMBER	TITLE	ISSUE DATE	ADDENDUM NO. 1	ADDENDUM NO. 2	ADDENDUM NO. 3	ADDENDUM NO. 4
Division 00: Procurement & Contracting Requirements	Division 00: 003132.26	GEOTECHNICAL SHWT REPORT	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 004340	CHARLOTTE - MECKLENBURG SCHOOLS MINORITY, WOMEN, SMALL BUISNESS ENTERPRISE PROGRAM	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 006000	PROJECT FORMS	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 006113	PERFORMANCE BOND	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 006276.13	SALES TAX FORM	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 006363	CHANGE ORDER FORM	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 006514	CERTIFICATION OF ASBESTOS - FREE COMPLIANCE	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 006536	WARRANTY FORM	1/10/2022				
Division 00: Procurement & Contracting Requirements	Division 00: 006537	ROOFING WARRANTY FORM	1/10/2022				
Division 01: General Requirements	Division 01: 011100	SUMMARY OF WORK	1/10/2022				
Division 01: General Requirements	Division 01: 012300	ALTERNATES	1/10/2022				
Division 01: General Requirements	Division 01: 012500	SUBSTITUTION PROCEDURES	1/10/2022				
Division 01: General Requirements	Division 01: 012600	CONTRACT MODIFICATION PROCEDURES	1/10/2022				
Division 01: General Requirements	Division 01: 012900	PAYMENT PROCEDURES	1/10/2022				
Division 01: General Requirements	Division 01: 013113	PROJECT COORDINATION	1/10/2022				
Division 01: General Requirements	Division 01: 013300	SUBMITTAL PROCEDURES	1/10/2022				
Division 01: General Requirements	Division 01: 013300A	ADW ELECTRONIC RELEASE FORM	1/10/2022				
Division 01: General Requirements	Division 01: 013300B	BIM RELEASE FORM	1/10/2022				
Division 01: General Requirements	Division 01: 014100	SPECIAL INSPECTIONS	1/10/2022				
Division 01: General Requirements	Division 01: 014200	REFERENCES	1/10/2022				
Division 01: General Requirements	Division 01: 014500	QUALITY CONTROL	1/10/2022				
Division 01: General Requirements	Division 01: 015000	TEMPORARY FACILITIES AND CONTROL	1/10/2022				
Division 01: General Requirements	Division 01: 015639	TEMPORARY TREE AND PLANT PROTECTION	1/10/2022				
Division 01: General Requirements	Division 01: 015713	TEMPORARY EROSION AND SEDIMENTATION CONTROL	1/10/2022				
Division 01: General Requirements	Division 01: 016000	PRODUCT REQUIREMENTS	1/10/2022				
Division 01: General Requirements	Division 01: 017232	FIELD ENGINEERING	1/10/2022				
Division 01: General Requirements	Division 01: 017329	CUTTING AND PATCHING	1/10/2022				
Division 01: General Requirements	Division 01: 017413	PROGRESS AND FINAL CLEANING	1/10/2022				
Division 01: General Requirements	Division 01: 017419	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL	1/10/2022				
Division 01: General Requirements	Division 01: 017700	CLOSEOUT PROCEDURES	1/10/2022				
Division 01: General Requirements	Division 01: 017812	SCHEDULE OF REQUIRED CERTIFICATIONS AND LETTERS	1/10/2022				
Division 01: General Requirements	Division 01: 017824	REQUIRED OM DOCUMENTATION	1/10/2022				
Division 01: General Requirements	Division 01: 017836	WARRANTIES	1/10/2022				
Division 01: General Requirements	Division 01: 017837	SCHEDULE OF WARRANTY DOCUMENTATION	1/10/2022				
Division 01: General Requirements	Division 01: 018000	STORMWATER POLLUTION PREVENTION PLAN	1/10/2022				
Division 01: General Requirements	Division 01: 019113	GENERAL COMMISSIONING REQUIREMENTS	1/10/2022				
Division 02: Existing Conditions	Division 02: 024119	SELECTIVE DEMOLITION	1/10/2022				
Division 03: Concrete	Division 03: 033000	CAST-IN-PLACE CONCRETE	1/10/2022				
Division 04: Masonry	Division 04: 042000	UNIT MASONRY	1/10/2022				
Division 04: Masonry	Division 04: 047200	CAST STONE MASONRY	1/10/2022				
Division 05: Metals	Division 05: 051200	STRUCTURAL STEEL FRAMING	1/10/2022				
Division 05: Metals	Division 05: 052100	STEEL JOIST FRAMING	1/10/2022				
Division 05: Metals	Division 05: 053100	STEEL DECKING	1/10/2022				
Division 05: Metals	Division 05: 054000	COLD - FORMED METAL FRAMING	1/10/2022				
Division 05: Metals	Division 05: 055000	METAL FABRICATIONS	1/10/2022				
Division 05: Metals	Division 05: 055113	METAL PAN STAIRS	1/10/2022				
Division 05: Metals	Division 05: 055213	PIPE AND TUBE RAILINGS	1/10/2022				
Division 05: Metals	Division 05: 055813	METAL COLUMN COVERS	1/10/2022				
Division 06: Wood, Plastics, & Composites	Division 06: 060660	TRANSLUCENT RESIN PANEL SYSTEM	1/10/2022				
Division 06: Wood, Plastics, & Composites	Division 06: 061053	MISCELLANEOUS ROUGH CARPENTRY	1/10/2022				
Division 06: Wood, Plastics, & Composites	Division 06: 061600	SHEATHING	1/10/2022				
Division 06: Wood, Plastics, & Composites	Division 06: 064113	WOOD-VENEER-FACED ARCHITECTURAL CABINETS	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 070523	PRESSURE TESTING AIR BARRIER SYSTEM FOR AIR TIGHTNESS	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 071326	SELF-ADHERING SHEET WATERPROOFING	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 071416	COLD FLUID-APPLIED WATERPROOFING	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 072100	THERMAL INSULATION	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 072616	UNDER-SLAB VAPOR RETARDERS	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 072726	FLUID-APPLIED MEMBRANE AIR BARRIERS	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 072727	SPRAY-APPLIED INSULATING AIR BARRIERS	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 074213	METAL WALL PANELS	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 075419	POLYVINYL-CHLORIDE (PVC-TPA) ROOFING	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 076200	SHEET METAL FLASHING AND TRIM	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 076500	FLEXABLE WALL FLASHING	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 077200	ROOF ACCESSORIES	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 078100	APPLIED FIREPROOFING	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 078413	PENETRATION FIRESTOPPING	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 078443	JOINT FIRESTOPPING	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 079200	JOINT SEALANTS	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 079219	ACOUSTICAL JOINT SEALANTS	1/10/2022				
Division 07: Thermal & Moisture Protection	Division 07: 079513	EXPANSION CONTROL	1/10/2022				
Division 08: Openings	Division 08: 081113	HOLLOW METAL DOORS & FRAMES	1/10/2022				
Division 08: Openings	Division 08: 081416	FLUSH WOOD DOORS	1/10/2022				



Job Name: CMS Grier Elementary School

Exhibit B: Index of Drawings

TYPE	DRAWING NUMBER	TITLE	ISSUE DATE	ADDENDUM NO. 1	ADDENDUM NO. 2	ADDENDUM NO. 3	ADDENDUM NO. 4
Division 08: Openings	Division 08: 083113	ACCESS DOORS & FRAMES	1/10/2022				
Division 08: Openings	Division 08: 083313	COLING COUNTER DOORS	1/10/2022				
Division 08: Openings	Division 08: 084113	ALUMINUM-FRAMED ENTRANCES & STOREFRONTS	1/10/2022				
Division 08: Openings	Division 08: 087100	DOOR HARDWARE	1/10/2022				
Division 08: Openings	Division 08: 088000	GLAZING	1/10/2022				
Division 08: Openings	Division 08: 088300	MIRRORS	1/10/2022				
Division 08: Openings	Division 08: 089119	FIXED LOUVERS	1/10/2022				
Division 09: Finishes	Division 09: 090561	MOISTURE CONTROL PREPARATION FOR FLOORING	1/10/2022				
Division 09: Finishes	Division 09: 092216	NON-STRUCTURAL METAL FRAMING	1/10/2022				
Division 09: Finishes	Division 09: 092900	GYPSUM BOARD	1/10/2022				
Division 09: Finishes	Division 09: 093013	CERAMIC TILING	1/10/2022				
Division 09: Finishes	Division 09: 095100	ACOUSTICAL CEILING CLOUDS	1/10/2022				
Division 09: Finishes	Division 09: 095113	ACOUSTICAL PANEL CEILINGS	1/10/2022				
Division 09: Finishes	Division 09: 095513	RESILIENT BASE & ACCESSORIES	1/10/2022				
Division 09: Finishes	Division 09: 096519	RESILIENT TILE FLOORING	1/10/2022				
Division 09: Finishes	Division 09: 096813	TILE CARPETING	1/10/2022				
Division 09: Finishes	Division 09: 098433	SOUND-ABSORBING WALL UNITS	1/10/2022				
Division 09: Finishes	Division 09: 099113	EXTERIOR PAINTING	1/10/2022				
Division 09: Finishes	Division 09: 099123	INTERIOR PAINTING	1/10/2022				
Division 09: Finishes	Division 09: 099600	HIGH-PERFORMANCE COATINGS	1/10/2022				
Division 10: Specialties	Division 10: 101100	VISUAL DISPLAY UNITS	1/10/2022				
Division 10: Specialties	Division 10: 101200	DISPLAY CASES	1/10/2022				
Division 10: Specialties	Division 10: 101419	DIMENSIONAL LETTER SIGNAGE	1/10/2022				
Division 10: Specialties	Division 10: 101423	PANEL SIGNAGE	1/10/2022				
Division 10: Specialties	Division 10: 101426	POST & PANEL SIGNAGE	1/10/2022				
Division 10: Specialties	Division 10: 102113.17	PHENOLIC-CORE TOILET COMPARTMENTS	1/10/2022				
Division 10: Specialties	Division 10: 102123	CUBICLE CURTAINS & TRACK	1/10/2022				
Division 10: Specialties	Division 10: 102239	FOLDING PANEL PARTITIONS	1/10/2022				
Division 10: Specialties	Division 10: 102600	WALL PROTECTION	1/10/2022				
Division 10: Specialties	Division 10: 102800	TOILET & BATH ACCESSORIES	1/10/2022				
Division 10: Specialties	Division 10: 104413	FIRE PROTECTION CABINETS	1/10/2022				
Division 10: Specialties	Division 10: 104416	FIRE EXTINGUISHERS	1/10/2022				
Division 10: Specialties	Division 10: 105113	METAL LOCKERS	1/10/2022				
Division 10: Specialties	Division 10: 105613	METAL STORAGE SHELVING	1/10/2022				
Division 10: Specialties	Division 10: 105616	FABRICATED WOOD STORGE SHELVING	1/10/2022				
Division 10: Specialties	Division 10: 107326	WALKWAY COVERINGS	1/10/2022				
Division 10: Specialties	Division 10: 107516	GROUND-SET FLAGPOLES	1/10/2022				
Division 10: Specialties	Division 10: 109000	MISCELLANEOUS SPECIALTIES	1/10/2022				
Division 11: Equipment	Division 11: 113100	RESIDENTIAL APPLIANCES	1/10/2022				
Division 11: Equipment	Division 11: 114000	FOOD SERVICE EQUIPMENT	1/10/2022				
Division 11: Equipment	Division 11: 114100	FOOD STORAGE EQUIPMENT	1/10/2022				
Division 11: Equipment	Division 11: 115213	PROJECTION SCREENS	1/10/2022				
Division 11: Equipment	Division 11: 115523	AUDIO-VISUAL EQUIPMENT SUPPORTS	1/10/2022				
Division 11: Equipment	Division 11: 116143	STAGE CURTAINS	1/10/2022				
Division 11: Equipment	Division 11: 116623	GYMNASIUM EQUIPMENT	1/10/2022				
Division 11: Equipment	Division 11: 116823	EXTERIOR COURT ATHLETIC EQUIPMENT	1/10/2022				
Division 12: Furnishings	Division 12: 122113	HORIZONTAL LOUVER BLINDS	1/10/2022				
Division 12: Furnishings	Division 12: 122413	ROLLER WINDOW SHADES	1/10/2022				
Division 12: Furnishings	Division 12: 123551	LIBRARY CASEWORK	1/10/2022				
Division 12: Furnishings	Division 12: 123623	PLASTIC-LAMINATE-CLAD COUNTERTOPS	1/10/2022				
Division 12: Furnishings	Division 12: 123661	SOLID SURFACING COUNTERTOPS & WINDOW SILLS	1/10/2022				
Division 14: Conveying Equipment	Division 14: 142123	MACHINE-ROOM-LESS ELECTRIC TRACTION PASSENGER ELEVATORS	1/10/2022				
<b>Specifications Volume 2:</b>							
Division 21: Fire Suppression	Division 21: 210500	COMMON WORK RESULTS FOR FIRE SUPPRESSION	1/10/2022				
Division 21: Fire Suppression	Division 21: 210517	SLEEVES & SLEEVE SEALS FOR FIRE SUPPRESSION PIPING	1/10/2022				
Division 21: Fire Suppression	Division 21: 210518	ESCU TCHEONS FOR FIRE-SUPPRESSION PIPING	1/10/2022				
Division 21: Fire Suppression	Division 21: 210548	VIBRATION & SEISMIC CONTROLS FOR FIRE-SUPPRESSION PIPING & EQUIPMENT	1/10/2022				
Division 21: Fire Suppression	Division 21: 211313	WET-PIPE SPRINKLER SYSTEMS	1/10/2022				
Division 22: Plumbing	Division 22: 220500	COMMON WORK RESULTS FOR PLUMBING	1/10/2022				
Division 22: Plumbing	Division 22: 220516	EXPANSION FITTINGS & LOOPS FOR PLUMBING PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 220517	SLEEVES & SLEEVE SEALS FOR PLUMBING PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 220518	ESCU TCHEONS FOR PLUMBING PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 220519	METERS & GAGES FOR PLUMBING PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 220523	GENERAL-DUTY VALVES FOR PLUMBING PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 220529	HANGERS & SUPPORTS FOR PLUMBING PIPING & EQUIPMENT	1/10/2022				
Division 22: Plumbing	Division 22: 220548	VIBRATION & SEISMIC CONTROLS FOR PLUMBING PIPING AND EQUIPMENT	1/10/2022				
Division 22: Plumbing	Division 22: 220553	IDENTIFICATION FOR PLUMBING PIPING & EQUIPMENT	1/10/2022				
Division 22: Plumbing	Division 22: 220719	PLUMBING INSULATION	1/10/2022				
Division 22: Plumbing	Division 22: 220813	COMMISSIONING OF PLUMBING	1/10/2022				
Division 22: Plumbing	Division 22: 221113	FACILITY WATER DISTRIBUTION PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 221116	DOMESTIC WATER PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 221119	DOMESTIC WATER PIPING SPECIALTIES	1/10/2022				
Division 22: Plumbing	Division 22: 221120	NATURAL GAS PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 221123.21	DOMESTIC WATER PUMPS	1/10/2022				
Division 22: Plumbing	Division 22: 221313	FACILITY SANITARY SEWERS	1/10/2022				
Division 22: Plumbing	Division 22: 221316	SANITARY WASTE & VENT PIPING	1/10/2022				
Division 22: Plumbing	Division 22: 221319	SANITARY WASTE PIPING SPECIALTIES	1/10/2022				
Division 22: Plumbing	Division 22: 221323	SANITARY WASTE INTERCEPTORS	1/10/2022				
Division 22: Plumbing	Division 22: 221429	SUMP PUMPS	1/10/2022				
Division 22: Plumbing	Division 22: 223400	FUEL-FIRED DOMESTIC WATER HEATERS	1/10/2022				
Division 22: Plumbing	Division 22: 224213	COMMERCIAL WATER CLOSETS	1/10/2022				
Division 22: Plumbing	Division 22: 224213.16	COMMERCIAL URINALS	1/10/2022				
Division 22: Plumbing	Division 22: 224216	COMMERCIAL LAVATORIES	1/10/2022				
Division 22: Plumbing	Division 22: 224216.16	COMMERCIAL SINKS	1/10/2022				
Division 22: Plumbing	Division 22: 224223	COMMERCIAL SHOWERS, RECEPTORS, & BASIN	1/10/2022				
Division 22: Plumbing	Division 22: 224716	PRESSURE WATER COOLERS	1/10/2022				
Division 23: HVAC	Division 23: 230500	COMMON WORK RESULTS FOR HVAC	1/10/2022				
Division 23: HVAC	Division 23: 230513	COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT	1/10/2022				
Division 23: HVAC	Division 23: 230516	EXPANSION FITTINGS & LOOPS FOR HVAC PIPING	1/10/2022				
Division 23: HVAC	Division 23: 230517	SLEEVES & SLEEVE SEALS FOR HVAC PIPING	1/10/2022				
Division 23: HVAC	Division 23: 230518	ESCU TCHEONS FOR HVAC PIPING	1/10/2022				



Job Name: CMS Grier Elementary School

Exhibit B: Index of Drawings

TYPE	DRAWING NUMBER	TITLE	ISSUE DATE	ADDENDUM NO. 1	ADDENDUM NO. 2	ADDENDUM NO. 3	ADDENDUM NO. 4
Division 23: HVAC	Division 23: 230519	METERS & GAGES FOR HVAC PIPING	1/10/2022				
Division 23: HVAC	Division 23: 230523	GENERAL-DUTY VALVES FOR HVAC PIPING	1/10/2022				
Division 23: HVAC	Division 23: 230529	HANGERS & SUPPORTS FOR HVAC PIPING & EQUIPMENT	1/10/2022				
Division 23: HVAC	Division 23: 230533	HEAT TRACING FOR HVAC FOR HVAC PIPING	1/10/2022				
Division 23: HVAC	Division 23: 230548	VIBRATION & SEISMIC CONTROLS FOR HVAC PIPING & EQUIPMENT	1/10/2022				
Division 23: HVAC	Division 23: 230553	IDENTIFICATION FOR HVAC PIPING & EQUIPMENT	1/10/2022				
Division 23: HVAC	Division 23: 230593	TESTING, ADJUSTING, & BALANCING FOR HVAC	1/10/2022				
Division 23: HVAC	Division 23: 230713	DUCT INSULATION	1/10/2022				
Division 23: HVAC	Division 23: 230716	HVAC EQUIPMENT INSULATION	1/10/2022				
Division 23: HVAC	Division 23: 230719	HVAC PIPING INSULATION	1/10/2022				
Division 23: HVAC	Division 23: 230813	COMMISSIONING OF HVAC ENERGY MANAGEMENT SYSTEM & BUILDING AUTOMATION SYSTEM FOR HVAC & LIGHTING CONTROL	1/10/2022				
Division 23: HVAC	Division 23: 230900	BUILDING AUTOMATED SYSTEM GRAPHICAL USER INTERFACE	1/10/2022				
Division 23: HVAC	Division 23: 230902	BAS POINT NAMING & TAGING GUIDLINE	1/10/2022				
Division 23: HVAC	Division 23: 230923	CONTROL VALVES	1/10/2022				
Division 23: HVAC	Division 23: 230993	SEQUENCE OF OPERATIONS FOR HVAC CONTROLS	1/10/2022				
Division 23: HVAC	Division 23: 231123	FACILITY NATURAL GAS PIPING	1/10/2022				
Division 23: HVAC	Division 23: 232113	HYDRONIC PIPING	1/10/2022				
Division 23: HVAC	Division 23: 232123	HYDRONIC PUMPS	1/10/2022				
Division 23: HVAC	Division 23: 232300	REFRIGERANT PIPING	1/10/2022				
Division 23: HVAC	Division 23: 232500	HVAC WATER TREATMENT	1/10/2022				
Division 23: HVAC	Division 23: 232923	VARIABLE FREQUENCY MOTOR CONTROLLERS	1/10/2022				
Division 23: HVAC	Division 23: 233113	METAL DUCTS	1/10/2022				
Division 23: HVAC	Division 23: 233116	NONMETAL DUCTS	1/10/2022				
Division 23: HVAC	Division 23: 233300	AIR DUCT ACCESSORIES	1/10/2022				
Division 23: HVAC	Division 23: 233423	HVAC POWER VENTILATORS	1/10/2022				
Division 23: HVAC	Division 23: 233600	AIR TERMINAL UNITS	1/10/2022				
Division 23: HVAC	Division 23: 233713	DIFFUSERS, REGISTERS, & GRILLES	1/10/2022				
Division 23: HVAC	Division 23: 233723	HVAC GRAVITY VENTILATORS	1/10/2022				
Division 23: HVAC	Division 23: 233813	COMMERCIAL KITCHEN HOODS	1/10/2022				
Division 23: HVAC	Division 23: 233813	AIR PURIFICATION SYSTEM	1/10/2022				
Division 23: HVAC	Division 23: 235100	BREECHINGS, CHIMNEYS, STACKS	1/10/2022				
Division 23: HVAC	Division 23: 235223	CAST-IRON BOILERS	1/10/2022				
Division 23: HVAC	Division 23: 236426	AIR-COOLED WATER CHILLERS	1/10/2022				
Division 23: HVAC	Division 23: 237313	MODULAR INDOOR CENTRAL-STATION AIR-HANDLING UNITS	1/10/2022				
Division 23: HVAC	Division 23: 237412	SINGLE ZONED PACKAGED ROOFTOP UNITS	1/10/2022				
Division 23: HVAC	Division 23: 238126	SPLIT-SYSTEM AIR CONDITIONERS	1/10/2022				
Division 23: HVAC	Division 23: 238239	UNIT HEATERS	1/10/2022				
Division 26: Electrical	Division 26: 260519	LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS & CABLES	1/10/2022				
Division 26: Electrical	Division 26: 260523	CONTROL-VOLTAGE ELECTRICAL POWER CABLES	1/10/2022				
Division 26: Electrical	Division 26: 260526	GROUNDING & BONDING FOR ELECTRICAL SYSTEMS	1/10/2022				
Division 26: Electrical	Division 26: 260529	HANGERS & SUPPORTS FOR ELECTRICAL SYSTEMS	1/10/2022				
Division 26: Electrical	Division 26: 260533	RACEWAYS & BOXES FOR ELECTRICAL SYSTEMS	1/10/2022				
Division 26: Electrical	Division 26: 260536	CABLE TRAYS FOR ELECTRICAL SYSTEMS	1/10/2022				
Division 26: Electrical	Division 26: 260543	UNDERGROUND DUCTS & RACEWAYS FOR ELECTRICAL SYSTEMS	1/10/2022				
Division 26: Electrical	Division 26: 260544	SLEEVES & SEALS FOR ELECTRICAL RACEWAYS & CABLING	1/10/2022				
Division 26: Electrical	Division 26: 260548.16	SEISMIC CONTROLS FOR ELECTRICAL SYSTEMS	1/10/2022				
Division 26: Electrical	Division 26: 260553	IDENTIFICATION FOR ELECTRICAL SYSTEMS	1/10/2022				
Division 26: Electrical	Division 26: 260573	OVERCURRENT PROTECTIVE DEVICE COORDINATION STUDY	1/10/2022				
Division 26: Electrical	Division 26: 260574	OVERCURRENT PROTECTIVE DEVICE ARC-FLASH STUDY	1/10/2022				
Division 26: Electrical	Division 26: 260813	COMMISSIONING OF ELECTRICAL	1/10/2022				
Division 26: Electrical	Division 26: 260923	LIGHTING CONTROL DEVICES	1/10/2022				
Division 26: Electrical	Division 26: 262200	LOW-VOLTAGE TRANSFORMERS	1/10/2022				
Division 26: Electrical	Division 26: 262413	SWITCHBOARDS	1/10/2022				
Division 26: Electrical	Division 26: 262416	PANELBOARDS	1/10/2022				
Division 26: Electrical	Division 26: 262713	ELECTRICITY METERING	1/10/2022				
Division 26: Electrical	Division 26: 262726	WIRING DEVICES	1/10/2022				
Division 26: Electrical	Division 26: 262811	SAFETY DEVICE SYSTEMS	1/10/2022				
Division 26: Electrical	Division 26: 262813	FUSES	1/10/2022				
Division 26: Electrical	Division 26: 262816	ENCLOSED SWITCHES & CIRCUIT BREAKERS	1/10/2022				
Division 26: Electrical	Division 26: 263213	ENGINE GENERATORS	1/10/2022				
Division 26: Electrical	Division 26: 263600	TRANSFER SWITCHES	1/10/2022				
Division 26: Electrical	Division 26: 264313	SURGE PROTECTION FOR LOW-VOLTAGE ELECTRICAL POWER CIRCUITS	1/10/2022				
Division 26: Electrical	Division 26: 265119	LED INTERIOR LIGHTING	1/10/2022				
Division 26: Electrical	Division 26: 265219	EMERGENCY & EXIT LIGHTING	1/10/2022				
Division 26: Electrical	Division 26: 265561.01	THEATRICAL LIGHTING	1/10/2022				
Division 26: Electrical	Division 26: 265613	LIGHTING POLES & STANDARDS	1/10/2022				
Division 26: Electrical	Division 26: 265619	LED EXTERIOR LIGHTING	1/10/2022				
Division 27: Communications	Division 27: 270101	COMMUNICATIONS GENERAL REQUIREMENTS	1/10/2022				
Division 27: Communications	Division 27: 270110	COMMUNICATIONS EQUIPMENT ROOM FITTINGS	1/10/2022				
Division 27: Communications	Division 27: 270200	COMMUNICATIONS CABLING	1/10/2022				
Division 27: Communications	Division 27: 270544	SLEEVES & SLEEVE SEALS FOR COMMUNICATIONS PATHWAYS & CABLING	1/10/2022				
Division 27: Communications	Division 27: 275116.01	MULTI-PURPOSE & GYMNASIUM SOUND SYSTEM	1/10/2022				
Division 27: Communications	Division 27: 275123.1	TWO-WAY COMMUNICATION SYSTEMS	1/10/2022				
Division 27: Communications	Division 27: 275123.5	INTERCOM	1/10/2022				
Division 28: Electronic Safety & Security	Division 28: 280513	CONDUCTORS & CABLES FOR ELECTRONIC SAFETY & SECURITY	1/10/2022				
Division 28: Electronic Safety & Security	Division 28: 281300	ACCESS CONTROL	1/10/2022				
Division 28: Electronic Safety & Security	Division 28: 281310	ACCESS CONTROL CABLING	1/10/2022				
Division 28: Electronic Safety & Security	Division 28: 281600	INTRUSION DETECTION	1/10/2022				
Division 28: Electronic Safety & Security	Division 28: 282300	IP-BASED VIDEO SURVEILLANCE SYSTEM	1/10/2022				
Division 28: Electronic Safety & Security	Division 28: 282310	VIDEO SURVEILLANCE CABLING	1/10/2022				
Division 28: Electronic Safety & Security	Division 28: 283111	DIGITAL, ADDRESSABLE FIRE-ALARM SYSTEM	1/10/2022				
Division 31: Earthwork	Division 31: 311000	SITE CLEARING	1/10/2022				
Division 31: Earthwork	Division 31: 312000	EARTH MOVING	1/10/2022				
Division 31: Earthwork	Division 31: 312319	DEWATERING	1/10/2022				
Division 31: Earthwork	Division 31: 313116	TERMITE CONTROL	1/10/2022				
Division 32: Exterior Improvements	Division 32: 321216.01	ASPHALT PAVING NEW CONSTRUCTION	1/10/2022				
Division 32: Exterior Improvements	Division 32: 321313	CONCRETE PAVING	1/10/2022				
Division 32: Exterior Improvements	Division 32: 321723	PAVEMENT MARKINGS	1/10/2022				
Division 32: Exterior Improvements	Division 32: 321726	TACTILE WARNING SURFACING	1/10/2022				
Division 32: Exterior Improvements	Division 32: 323113	CHAIN LINK FENCES & GATES	1/10/2022				
Division 32: Exterior Improvements	Division 32: 323119	DECORATIVE METAL FENCES & GATES	1/10/2022				
Division 32: Exterior Improvements	Division 32: 329200	TURF & GRASSES	1/10/2022				



Job Name: CMS Grier Elementary School

Exhibit B: Index of Drawings

TYPE	DRAWING NUMBER	TITLE	ISSUE DATE	ADDENDUM NO. 1	ADDENDUM NO. 2	ADDENDUM NO. 3	ADDENDUM NO. 4
Division 32: Exterior Improvements	Division 32: 329300	PLANTS	1/10/2022				
Division 33: Utilities	Division 33: 331000	WATER UTILITIES	1/10/2022				
Division 33: Utilities	Division 33: 333000	SANITARY SEWERAGE	1/10/2022				
Division 33: Utilities	Division 33: 330500	COMMON WORK RESULTS FOR UTILITIES	1/10/2022				
Division 33: Utilities	Division 33: 334100	STORM UTILITY DRAINAGE PIPING	1/10/2022				
Division 33: Utilities	Division 33: 334600	SUBDRAINAGE	1/10/2022				



**SCOPE OF WORK – 23-002 TESTING, ADJUSTING, BALANCING**

Furnish and install any work included in, but not limited to, the following specification sections.

- General Conditions of the Contract
- Division 00..... Procurement and Contracting Requirements
- Division 01..... General Requirements
- 23 05 93 ..... Testing Adjusting and Balancing for HVAC

**General Items**

Furnish materials, equipment, and labor, including all applicable freight charges and taxes for the following items that are part of Trade Contractor’s scope of work:

1. The Trade Contractor shall furnish and install all work, testing, work product, reporting, certifications, submittals, required to complete the **testing, adjusting, and balancing** work for the building systems as required by the contract documents.
2. Trade Contractor includes additional mobilizations after occupancy to complete seasonal TAB during near-peak summer and winter conditions.
3. Final T&B report to be submitted prior to CxA activities.
4. Trade Contractor includes all labor and/or material to comply with the commissioning plan.
5. Trade Contractor includes all work as described in specification 23 05 93 including examination of Contract Documents, approved submittals, equipment performance data, etc. to discover conditions that may preclude proper TAB of systems and equipment. Reporting of the Initial Construction Phase Report must be provided within 60 days of contract.
6. All Submittals listed in Part 1.5 of specification must be provided within 30 days of contract.
7. Trade Contractor includes multiple mobilizations to complete TAB work as building systems become available.



## **Attachment "C" - Supplemental Scope of Work**

Subcontractor's obligations under the Subcontractor Document shall include the following:

1. Subcontractor shall be responsible for replacing and/or repairing the barricades, rails, etc., of others, if removed and/or damaged by Subcontractor. The Subcontractor shall provide barricades for any of their openings or excavations that create a fall hazard.
2. Subcontractor shall perform surface water dewatering as necessary in order for its work to continue.
3. Subcontractor shall make all suitable preparations for the installation of his work including all piping, sleeves, miscellaneous items, conduit, hangers, inserts, anchors, grounds, and supports that are to be embedded in concrete, masonry walls, floors, partitions or structural member, or that are to pass through or be attached hereto.
4. Subcontractor shall furnish and install all fire safing, caulking, grout, trim, escutcheons and miscellaneous items required to provide closure between its work and adjacent construction. Such closure shall be of neat appearance and shall not impair the fire and/or structural integrity of the adjacent construction.
5. Subcontractor is to attend weekly on site progress meetings two weeks prior to start of this work and continue through completion.
6. Material deliveries must be cleared with the Project superintendent for proper delivery time and placement.
7. Escalation of all material costs has been included in this Subcontract.
8. Subcontractor is responsible for field engineering/layout and verification of existing conditions. Subcontractor is responsible for all the correct locations and placement of all items under this agreement. Subcontractor shall notify Edifice, LLC of any dimensional discrepancies as soon as such becomes known.
9. Provide shop drawings and submittals as required by the Contract Documents and Edifice, LLC. All submittals must be submitted so as to not delay the project schedule. Provide all warranties, operational manuals, as-builts, and Owner training as directed by the Contractor. Should this Subcontractor submit any product or material that is not as per the Contract Documents, such deviation shall specifically be noted and a deviation from the contract documents be requested. If this request for a deviation is not noted, the Subcontractor assumes all risk associated with proceeding with the use of the Contract Document deviation, even if the submittal is returned approved. It should be noted that any errors or omissions in shop drawings/submittals causing them not to comply with the overall intent of the Architect or engineer design documents does not relieve the Subcontractor from providing and installing any and all deficient parts or materials. Any deviation must be specifically approved.
10. Subcontractor shall bear any expenses of additional inspections and testing resulting from correcting defective and non-confirming work. Subcontractor shall coordinate with Edifice, LLC the proper notification to the testing firm, usually a 24-hour notice of need.
11. Subcontractor is obligated to maintain and protect its installed work. If during the course of construction, any installed work is damaged, it is up to the Subcontractor who has the damaged material to discover the culprit and invoice them for the replacement of the work. Edifice, LLC will allow these costs to run through

our contracts with the two parties, so long as both parties agree to it. Edifice, LLC will not pay for any damages during construction, unless it was damaged by a fault or negligence of Edifice, LLC's personnel or at Edifice, LLC instructions.

12. All equipment must be secured when Subcontractor staff is not on site. Each Subcontractor must accept responsibility for physical security of its tools, equipment, materials and other property on site.
13. Subcontractor to maintain safe pedestrian access around the project site. Walkways and roads will not be blocked.
14. All access doors required to gain access to this Subcontractor's work will be furnished and installed by this Subcontractor. Access doors shall be coordinated with what is supplied by other trades to achieve a uniform appearance.
15. When finishes begin to be applied, or at Edifice, LLC's discretion, no eating, drinking, smoking or tobacco products will be allowed within the building space.
16. The subcontractor is responsible for keeping and maintaining the cleanliness of the off-site roadways to the satisfaction of the County, City and State Inspectors. Subcontractor shall be responsible for the cleaning and repairing of existing streets, sidewalks, etc., damaged as a result of its operations.
17. Subcontractor to provide all scaffolding, hoisting and conveying equipment (i.e. cranes, forklifts, backhoes) necessary for the performance of all work herein.
18. Each subcontractor shall have at least one English speaking person, who can make decisions on behalf of their company, present at all times while work is being performed on site.
19. Traffic Control as needed shall be the direct responsibility and expense of the Subcontractor.
20. Utility location and call-in for the same shall be the sole responsibility of each Subcontractor. Repairing of damages to utilities resulting from this Subcontractor's performance of the work shall be at Subcontractor's sole expense.
21. Subcontractor shall be responsible for any temporary field office and the utilities it requires.
22. Contractor shall provide temporary sanitary facilities, and subcontractor shall provide a source of power for task lighting and small tools provided by Subcontractor. Subcontractor shall be responsible for distribution from the source. Power for high voltage and high amperage equipment, such as welding machines, shall be provided and paid for by Subcontractor.
23. Subcontractor shall inspect existing substrates to which their work is to be applied or affixed. Commencement of work indicates acceptance of existing substrate by the Subcontractor.
24. Subcontractor shall furnish, install and remove necessary protections to ensure existing surfaces, including roof membranes, are not damaged by their work.
25. Any use of Daily Work Tickets by a Subcontractor will only be for the documentation of labor hours, material quantities, and equipment utilized for the specific task referenced on the ticket. Subcontractor shall notify Edifice's Project Manager or Superintendent prior to starting any Work Ticket task and again at the conclusion of the task. Signature of a Work Ticket, by Edifice's Superintendent, does not constitute agreement that the Work Ticket work is a Change Order. Only an Edifice Project Manager has the authority to agree to a Change Order. Work tickets are limited to work performed over the course of one work-day and should be submitted to the Edifice Project Manager on a weekly basis.

## V. SPECIAL PROVISIONS

1. **Additional Edifice Contract Requirements (the use of CM, Construction Manager, and Edifice are interchangeable).** The following items are in addition to any and all provisions stated elsewhere in the Contract Documents. Some items are intended to further clarify contract provisions stated elsewhere.
  - a. **All parties contracted to work on this project, including but not limited to the architect, Construction Manager, and any trade contractors, are ultimately under contract and the authority of the Charlotte-Mecklenburg County Board of Education. Where the contract documents refer to the Owner, that Owner is Charlotte-Mecklenburg County Board of Education. (CMBE)**
  - b. The beginning of guarantees and warranties period begins on the date of **the project's date of substantial completion**, not the date when each trade's contract work is complete.
  - c. O&M Manual information per the Closeout Exhibit Section of the Bid Package manual are to be submitted to Edifice prior to or on the date the work on the project is determined, by the project architect, to be fifty percent complete as reflected in the CM's approved schedule of values.
  - d. All unit prices that are part of any trade package scope of work , or any that are included on the bid form, shall include all operating costs, to include but not be limited to labor, equipment, materials, profit, overhead, taxes, bonds and insurance.
  - e. Any allowances that are to be included in any trade package scope of work per the specific quantities used as baseline quantity figures, + or -, shall be included in the base bid, to include but not be limited to labor, equipment, materials, profit, overhead, taxes, bonds and insurance.
    - i. **Allowances included in trade package scopes of work will be broken down per the included items, summarized, and their tracked use will be tracked on the trade contractor's schedule of values.**
  - f. **Project Management, Supervision, On Site Personnel:**
    - i. Edifice expects that all trade contractors will dedicate a project manager to facilitate and coordinate all management services necessary with the Edifice Project Manager. This includes but is not limited to having the trade contractor PM be responsible for all the said trade contractor's project management duties to include, but not be limited to, submittals, shop drawings, scheduling coordination, change orders, project closeout, pay applications and billings, attendance at all project meetings, any applicable pre-installation meetings, and any necessary project coordination duties in order to complete the project within the agreed upon schedule duration of that trade. Project manager is required to participate, coordinate and provide scheduling update information to Edifice's PM each month during the project. The trade contractors agree to replace any project manager deemed unsuitable by Edifice LLC with a

- project manager deemed suitable by Edifice LLC within twenty-four hours of receipt of written notice from Edifice LLC.
- ii. All trade contractor superintendents will be required to provide field reports daily or as necessary to the Edifice Project Superintendent. The trade contractors agree to replace any superintendent deemed unsuitable by Edifice LLC with a superintendent deemed suitable by Edifice LLC within twenty-four hours of receipt of written notice from Edifice LLC.
  - iii. No trade contractor shall perform work or be on the site without an on-site representative from Edifice.
  - iv. Trade contractors are responsible for any and all employees' (including second and third tier subcontractors) behavior and conduct on site. The Owner and/or CM can at any time ask for the removal of any of the trade contractor's employees for behavior that is detrimental or perceived to be "out of line" with the expected conduct. Each employee entering and working on site will be required to complete a safety orientation before being allowed to work on site.
  - v. The trade contractor certifies that it has complied with the United States Immigration Reform and Control Act of 1986. All persons employed by, supplying, or subcontracting through the trade contractor for performance of their agreement have completed and signed form I-9 verifying their identities and authorization for employment. Trade contractors shall comply with the provisions of Public Law 208, 104<sup>th</sup> Congress, as amended and expanded by Public Law 156, 108<sup>th</sup> Congress, as amended. See section 11.10.2 for requirements of the Owner's contract that are applicable to the CM and shall be applicable to all trade contractors, their employees, suppliers and subcontractors.
  - vi. Iran Divestment Act: Trade Contractor certifies that, as of the date listed on the contract, it is not on the Final Divestment List, as created by the State Treasurer Pursuant to N.C.G.S. 143-6A-4, in violation of the Iran Divestment Act. In compliance with the requirements of the Iran Divestment Act and N.C.G.S 143C-6A-5(B), Trade Contractor shall not utilize in the performance of the contract any subcontractor that is identified on the Final Divestment List. The Final Divestment List can be found on the State Treasurer's website at the address [www.NCTREASURER.COM/Iran](http://www.NCTREASURER.COM/Iran) and should be updated every 180 days.
  - vii. Trade contractors and their representatives are required to attend all meetings which include but are not limited to the following: weekly meetings, weekly safety meetings, and any other meetings they are directed, by the CM, to attend.
- g. Changes in the work:**
- i. It is the intent of this Agreement for the trade contractor to perform the Work under this Agreement with no extra Change Orders to the Contract unless specifically requested by Owner, Architect, or Construction Manager. Trade contractor agrees and understands that the Contract Documents as defined in "Exhibit B" of this Agreement may be incomplete in detail or contain inconsistencies. Trade Contractor herein further represents and agrees that its Scope of Work is complete and shall be performed to Construction Manager's and Owner's complete satisfaction without cause for claim of additional cost or change orders. Accordingly, claims for additional cost for inconsistencies in the Contract Documents will not be recognized.

Trade Contractor shall bear all costs of such claims that may arise as they relate to this Scope of Work. The trade contract lump sum price includes all costs to complete the intended Scope of Work as represented and or implied or inferred by the Contract Documents or items that are reasonably known to be required by code or local jurisdictions with authority over the project. Should Owner initiate additional work to the Scope of Work, or upgrades to the Work originally described, a change order will be negotiated for the same between Trade Contractor and the Construction Manager. If items are needed to make a scope, system, or piece of equipment complete, functional, and/or warrantable, and are not shown in the contract documents but are reasonably known by that trade contractor's common knowledge or supplier's common knowledge to be necessary, than it is expected that those items are a part of the trade contractors scope of work and shall be completed and/or furnished and installed with no further changes to the contract.

- ii. For changes in the contract documents pertaining to additional work, the markup for overhead and profit shall not exceed the maximum allowable percentages stated in the prime contract, or 15%, whichever is less.
- iii. For changes in the contract documents pertaining to additional work, labor burden shall not exceed the maximum allowable percentages stated in the prime contract, or forty percent (40%), whichever is less.

#### **h. Construction Schedule**

- i. An initial project kickoff/scheduling meeting will take place to lay out the groundwork and input needed to build the project schedule. Within 10 days of the start of the project or 10 days after contracts are awarded, Edifice will conduct the project schedule meeting.
- ii. The construction schedule or CPM (Critical Path Method) Schedule will be compiled and updated monthly under the guidance of Edifice with possible input from the Owner. Edifice will build the schedule, in coordination with the trade contractors, manage it, and update it with monthly input and participation from the trade contractors.
- iii. All trade contractors will play an integral part in the monthly update, and shall bring to each monthly update meeting accurate, verified and up to date information (charts/tables as provided by Edifice) on the progress of their scope of work. The trade contractor's project manager shall be the responsible representative of the said trade contractor's update information.
- iv. If the trade contractor is working additional hours on weekends or on holidays, he must schedule these with the CM and have the CM's permission to occupy the site, in writing, at least two working days (48 hours) in advance of the work taking place.
- v. All trade contractors are required to participate in schedule coordination meetings after the project has been awarded. During these schedule coordination meetings, trade contractors are required to provide input on how the activity durations and milestones will be achieved. Minor adjustments may be made, but no durations will be increased throughout this process. Coordination and completion of the schedule will need to be achieved within 30 days of the project start. Trade contractors pay applications will not be approved and processed until they have completed their responsibilities in relation to project schedule updates. All trade contractors acknowledge and agree that the failure of any trade contractor to provide full and

complete schedule information in a timely manner will be a natural breach of this subcontract.

- vi. All trade contractors shall achieve all schedule milestones and completion dates in accordance with the durations identified in the schedule or Liquidated Damages will be assessed upon them unless the trade contractor accelerates the work, at their own cost, to foster an on-time completion of the activities and milestones.
- vii. Each trade contractor will provide necessary manpower and equipment to maintain or beat the projected installation dates that are part of the project schedule within the specified working hours. Trade contractor to provide multiple crews, if necessary, to complete their scope of work, and include these costs in their bid. Trade Contractor should anticipate working whenever the project is accessible for work. Normal working days and times will be Monday thru Friday, between 7 AM to 3:30 PM. Work hours and times will be established and agreed upon with the Owner and the project team at the initial preconstruction meeting. Any other working hours, if necessary, will need to be coordinated with the Construction Manager and Owner. If a trade contractor is behind schedule and needs off hour-time to accelerate their work, they must coordinate this with the Construction Manager and the Owner. Additional cost for supervision time for the Construction Manager, Owner, and designers, as a result of acceleration, will be the responsibility of the trade contractor needing to accelerate. Makeup days due to weather will be on weekends and as needed with the Owner's permission.
- viii. Trade Contractors are expected to work 5 days a week, Monday through Friday. Any damages resulting from loss of efficiencies due to this Trade Contractor not working 5 days a week, will be borne by this Trade Contractor.

**i. Record Drawings**

- i. Each trade contractor is responsible to maintain up-to-date record drawings, which shall include all revisions, additions or changes to the drawings whether it involves or does not involve their scope of work or trade package. An up-to-date record set by each trade contractor will ensure that proper coordination and communication between the trades will occur as the work progresses. All trades are required to coordinate and submit complete and accurate As-Built information to the CM to complete the requirements for a coordinated set of final As-Built project documents. All trade contractors acknowledge and agree that Edifice will not be obligated to remit final payment until this mutual conclusion of the subcontract has been fulfilled.

**j. Specific Trade Contractor Requirements:**

- i. Each trade contractor shall have an active and operating Safety Program and is expected to enforce the requirements of that Safety Program on its employees, suppliers, and subcontractors.
- ii. Trade contractors will coordinate their work with the CM and any of the Owner's contractors, consultants, or suppliers.
- iii. Lifts with operators shall be made available for use by inspectors if required by the trade requiring the inspection.
- iv. It is recognized that work might not progress in one continuous operation and there will be no re-mobilization costs.
- v. Trade Contractors that are responsible for the building envelope further warrants that for a period of twenty-four (24) months from the project's substantial

completion, the building will be watertight and leak free at every point and in every area. Immediately upon notification by Edifice LLC of water penetration, the trade contractor shall determine the source of the water penetration and at the trade contractor's expense repair or replace any other damaged material to return the building to its original accepted condition. A written guarantee including this warranty shall be signed by the Trade Contractor and submitted to Edifice LLC upon completion of the project and before the payment of the trade contractor's final application for payment.

- vi. The trade contractor and its subcontractors shall not discriminate against any employee or applicant for employment because of physical or mental handicap, race, religion, color, sex, national origin, or age. The trade contractor shall take affirmative action to ensure that applicants are employed and treated during employment without regard to their physical or mental handicap, race, religion, color, sex, national origin or age. Such treatment shall include but shall not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The trade contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

## 2. Supplemental Conditions

- a. In the contract documents, in all places where the word "contractor" or 'g.c.' is used, replace with "trade contractor".
- b. In the contract documents, in all places where the word "subcontractor" is used in any of the contract documents, replace with "trade contractor's subcontractor".
- c. All contracts of \$100,000 or greater shall include the provisions for, acceptable to the Construction Manager, Performance and Payment Bonds covering the Trade Contractor's entire scope of work for the entire duration of the project and whatever is necessary beyond.
- d. All trade contractors are asked to pay attention to all sections of the contract documents as they all apply to your trade contract and scope of work. Trade contractors are asked to pay attention to the Front-End sections of the project specifications, Divisions 00 and 01. All requirements by the Owner of the CM shall also be applicable to the trade contractors.

## 3. Additional Contract Requirements (CM = Construction Manager) (Contractor = Trade contractor):

- a. **CUTTING AND PATCHING:** Unless noted otherwise in the scope of work, the trade contractor and each of their subcontractors are responsible for their own cutting and patching, repair, and/or replacement of the surrounding surfaces to their original location. All cutting and patching shall be coordinated with the CM. Reference the additional requirements of Section 01 73 29 – Cutting and Patching in the contract documents.
- b. **PERMITS, FEES, AND NOTICES:** The CM will pay for the primary building permits required by local building authorities. Business licenses if required and other specialty building permits required by local authorities for the respective trade contractors, or subcontractors' portion of the building permit must be obtained and paid for by trade contractor prior to beginning work on the Project. A copy of the building permit(s) if required is to be provided to the Owner. If the trade contractor requires re-inspection, they will pay for re-inspection fees attributable to their scope of work.

- c. **ELECTRICAL EQUIPMENT:** On any equipment provided, the trade contractor and his subcontractors are responsible for providing equipment with electrical characteristics compatible with electrical services provided for this equipment in the Electrical Drawings and Specifications.
- d. **MATERIAL DELIVERY:** The Construction Manager's representative will not receive trade contractors' materials nor sign shipping bills. On site storage shall be in areas designated by the Construction Manager. If needed, storage containers shall be supplied and maintained by the trade contractor. Trade contractor is responsible for moving storage containers periodically to allow construction to continue at the direction of the CM. All deliveries are to be coordinated with Construction Managers on site representative or superintendent.
- e. **SAFETY BARRICADES & RAILS:** All protection and safety barricades, devices, covers, etc, shall be provided by the Trade Contractor that creates the hazard, as it relates to the safe conduct of his work in accordance with OSHA requirements.
- f. **FIELD DIMENSIONS:** The Trade Contractor is responsible for checking actual field dimensions against shop drawings before fabrication. Update shop drawings to reflect actual field dimensions.
- g. **SITE ACCESS:** The Site trade contractor is, at their expense, responsible for maintaining on-site access drives to and around the work ensuring it's properly drained and scraped. The Site trade contractor shall apply at gravel entry aprons as necessary to comply with-governmental agencies and as directed by the CM and Owner for the duration of the project.
- h. **STORAGE/PARKING AREAS:** All storage and parking areas will be coordinated and directed through the Construction Manager with permission from the Owner. On site storage may be limited. Materials and equipment may be required to be delivered to job site just in time and/or in multiple shipments as required.
- i. **SCHEDULE OF VALUES DELIVERY AND APPROVAL:** Within fifteen (15) days of Notice to Proceed to the trade contractors shall submit approved schedule of values for approval. The schedule of values shall be broken down for all the different materials and installations that are a part of their scope of work and then further broken down by each phase or as otherwise required by the CM. All Trade contractors acknowledge and agree that the submission of a complete and accurate Schedule of Values approved by the CM is a condition precedent to any obligation of the CM to remit payment to any trade contractor.
- j. **SUBMITTAL SCHEDULE DELIVERY:** Within twenty-one (21) days of Notice to Proceed, a procurement, delivery and installation schedule must be submitted.
  - i. The first application for payment following notice to proceed will be processed provided the items listed above have been met; however, the second application for payment or subsequent applications may be withheld by the CM and Architect until all submittals have been submitted to CM.
  - ii. The trade contractor shall submit all submittal drawings sufficiently in advance of construction requirements to allow ample time for checking, correcting, re-submitting, and rechecking.
  - iii. If the shop drawings show variations from the requirements of the contract because of standard shop practice or other reason, the trade contractor shall make specific mention of such variations on the shop drawings in order that, if acceptable, suitable action may be taken for proper adjustment otherwise that trade contractor will not be relieved of the responsibility for executing the work in accordance with the contract even though shop drawings have been approved.
  - iv. The approval of shop and submittal drawings will be general and except as otherwise provided in the paragraph above, shall not be construed (1) as permitting any departure from the Contract requirements; (2) as relieving the contractor of the responsibility for

any error in details, dimensions, or others that may exist; (3) as approving departures from additional details or instruction as previously furnished by the Architect.

- k. SANITARY SEWER CAMERA INSPECTIONS:** As part of the Quality Assurance Program all under slab sanitary sewer lines 3" and larger and all site sanitary sewer lines (new and existing functioning lines) shall be inspected. The Plumbing contractor will be responsible for the camera work, and deliverable of both the building lines and the site sanitary sewer lines. The Plumbing contractor is responsible for remediating deficiencies of the building lines only. The Site contractor is responsible for participating in all meetings and repair of any deficiencies to the site sanitary sewer system.
- l. MISCELLANEOUS TEMPORARY FACILITIES:** Except as otherwise indicated, each trade contractor is responsible for providing its own temporary facilities as identified below unless indicated otherwise:
- i. Plug-in electric power cords and extension cords, and supplementary plug-in task lighting and special lighting necessary exclusively for its own work if required above and beyond the temporary lighting described in this section.
  - ii. Storage and fabrication sheds or trailers necessary for its own work.
  - iii. Platform ladders, scaffolding, and or lifts as necessary for its own work.
  - iv. Collection and disposal of hazardous, dangerous unsanitary or otherwise harmful waste material generated by this trade's work that cannot be deposited in temporary toilets or construction waste dumpsters.
  - v. Construction aids and miscellaneous services and facilities necessary for its own work.
  - vi. The trade contractors shall provide their own first aid and fire extinguishers to protect their onsite offices or storage trailers and provide types, sizes, number and locations as would be reasonably effective in extinguishing fires during early stages by personnel at the project site. Coordinate this with CM.
- m. ALLOWANCES AND UNIT PRICES:** Only allowance and unit price information clearly identified in the Bid Manual should be considered valid. Any reference to allowances (dollar or quantity) or unit prices in the technical specifications or plans shall not be considered valid unless they are also included in the Bid Manual.
- n. COORDINATION WITH OTHER TRADE CONTRACTORS:**
- i. The trade contractor shall coordinate their work with the work of other separate trade contractors. If the CM determines that the trade contractor is failing to coordinate their work with the work of other separate trade contractors or the with the CM and is thereby impeding the progress of those separate trade contractors work, the CM may withhold payments due under his contract until the trade contractor complies with the written directive from the CM to cooperate, or the CM may terminate the Trade Contractor's right to proceed with this contract or any portions thereof, in which event the CM may have the work completed by other means and the trade contractor and/or his surety shall be liable to the CM in the same manner and to the same extent as under the provisions his contract with the CM and terms of the Owner's contract with the CM. The trade contractor shall indemnify and hold the Owner and CM and the Architect harmless from all reasonable costs incurred by the CM and Owner in acceleration of the other trade contractors and from all other claims, demands, judgments, or other obligations incurred by the CM or Owner as a result of the trade contractors failure to coordinate with the work of other trade contractors or the CM or in relation to any delay to the progress of the work or completion of the project.

- ii. If the trade contractor has been unable to get the cooperation from a separate contractor to coordinate his work, he shall notify the CM in writing that a separate contractor on the Project is failing to coordinate his work with the work under this contract.
- o. MISCELLANEOUS:**
- i. The trade contractor whose equipment or materials shall rest on concrete pads, bases, poles, etc. shall be responsible for all concrete work and reinforcement associated with all equipment or material carrying pads and bases required by their systems whether it is or is not indicated by the documents. This requirement supersedes any drawing or specification notes to the contrary.
  - ii. Each trade contractor will be responsible for the As-Built Drawings that correspond to their trade package scope of work. Any As-Built Drawings called out or described in specific specification sections will also be required of the trade contractor whose work corresponds to that specification section.
  - iii. The trade contractor whose work is associated or is a part of the necessary expansion joint assemblies will furnish and install all expansion joint assemblies as indicated in plans or specifications as described in the scope of work.
  - iv. Trade contractors must use gas- or diesel-powered welding machines. The use of electric welders will not be permitted.
  - v. The trade contractor furnishing rough-in is to coordinate their work embedded into other trade's work with the respective trade contractor.
  - vi. When the installation of the work affects and modifies a previously complete roof, the trade contractor performing the work will be required to provide roof repair of the existing roof through the Roof Trade Package
  - vii. Trade contractors shall include all necessary labor, material, and equipment to provide a mock-up. Approved mock-up shall serve as a guideline for installation and workmanship of all materials used on the project.
  - viii. Any other trade contractors who have excavation and backfill in their scope of work are responsible for the same terms as the Site trade contractor, in terms of excavation and backfill.

#### **4. Project Specific Requirements:**

- a. Each trade contractor is responsible for collecting and disposing of generated construction waste, trash, and demolition debris in assigned and/or appropriate dumpster containers. All Contractors must follow any recycle plan established per project specifications.
- b. Each trade contractor, no matter the trade, shall supply cleanup personnel, managed by the CM, to continuously clean the project, full time, from the start of their activities to the end of their activities on the project. For every fifteen (15) people or personnel on the jobsite, the trade contractor shall provide one (1) cleanup person, whether it's their own personnel or temporary labor. Provide no less than (1) cleanup person.
- c. The trade contractor shall make every effort to promote, document, and satisfy the goal of MBE participation of 10%, WBE participation of 6%, SBE participation of 5% on the project within their scope of work and with 2nd tier subcontractors and suppliers. This project will be utilizing the HUB guidelines for compliance and accounting of the participation.
- d. Each trade contractor shall participate in the Employment Opportunities and Workforce Development Plan defined in Section VI of the Bid Manual. The plan encourages trade

contractors to hire local candidates that may come through workforce readiness programs such as Goodwill, R.O.C., CPCC, Urban League, and similar organizations. For questions regarding compliance with the plan contact Tim Clark at [tclark@edificeinc.com](mailto:tclark@edificeinc.com) or Carol Lilly [carlill@lilassociates.com](mailto:carlill@lilassociates.com).

- e. Trade Contractor acknowledges that the entire site is tobacco free.
- f. Each trade contractor's construction schedule durations are inclusive of the monthly average weather days for activities subject to impacts. Requests for time extensions to schedule durations resulting from weather will only be considered for above average weather impacts.
- g. Temporary power provided by the electrical trade contractor is not guaranteed available for other trades until the steel is erected and decked in an area of the building. All trades are required to provide generators or other means of power until such time that temporary power can be established. Temporary power/lighting will not be provided for areas outside of building structures (except for those specifically identified for CM trailer or worker welfare area).
- h. All trade contractors are required to provide their own water and ice for their employees.
- i. All trade contractors using gas powered equipment in areas under floor or roof cover must have carbon monoxide detection in the area of their work.
- j. All trade contractors are responsible for safing off their trenches and excavations with barricades, signage, and lighting as required by the Div. 1 specifications in addition to the safety plan.
- k. All trade contractors must provide roof protection for all work occurring on any section of finished roofing. Trade contractor must remove temporary protection and clean roof areas after completion of work.
- l. Trade contractor to maintain site grading to drain throughout this trade contractors work. Restore areas rutted by this trade's equipment daily as needed. Trade contractor must perform dewatering of work area after rain events to allow work to progress with minimum disruption. If this trade contractor finds the existing conditions inadequate before this trade contractor occupies an area, notice shall be provided to the CM to remedy prior to proceeding. After proceeding with work this trade contractor is responsible for the maintenance of the area until it is substantially complete and trade contractor demobilizes to another area of the project site or offsite.
- m. Trade contractor must pay special attention to all OSHA requirements for controlling and eliminating silica exposure to all workers. Trade contractors must provide control measures that does not expose other trade contractors to silica dust.
- n. Trade contractor understands the limits of stone crane pads and laydown areas as shown on the site logistics plan. Any additional site prep, matting, and stoned areas beyond those shown on the site logistics plan that are required by this trade contractor to complete the work must be provided by this trade contractor.
- o. Submittal requirement – Reference Section 01 33 00 for complete requirements, however special attention should be given to the requirement to submit procurement, delivery and installation schedules within 30 days of NTP or contract. All submittals must be provided within 60 days of NTP or contract.

- p. Proposal requirement – Reference Section 01 26 00 for complete requirements, however special attention should be given to the 10-day time limit for providing a detailed proposal in response to a proposal request.
- q. Certain trade contractors are required to develop models and participate in coordination meetings to achieve a BIM Coordinated Model. Trade contractors responsible for modeling are identified in those trade scopes of work and the BIM Execution Plan. **The following requirements apply to ALL trade contractors on the project;**
  - a. All installed work by this trade contractor that is not modeled must be coordinated with the 'Signed Off' BIM Coordinated Model. This applies regardless of involvement in modeling or modeling coordination meetings.
  - b. Coordinated modeled work takes priority over all non-modeled work. If an irreconcilable clash is discovered, the coordinated model will be revised at the direction of the CM prior to proceeding with the field work.
- r. Refer to the Division 1 Closeout section for all Attic Stock requirements.
- s. Subcontractor is aware of the limited amount of staging onsite. Subcontractor is responsible for careful coordination with General Contractor and other Subcontractors. All deliveries are to be made utilizing the approved pathways by the Owner and during hours acceptable to the Owner. Any vehicular or pedestrian interruptions are to be coordinated with the Contractor at least 96 hours prior to event.
- t. CM will utilize pull planning for daily look ahead schedule reviews with project foreman. CM will employ Touchplan software to execute the pull plan. Trade Contractors are responsible for implementing and updating the pull plan on a daily basis to reflect projected path of work, constraints, and project milestones. Trade Contractor's whose contract value exceeds \$200,000 shall include a license fee of \$500 to access the project plan. This will provide access to unlimited users, within your company, specific to this project.
- u. All Trade Contractors are obligated to provide a punchlist, completed by the Trade Contractor PM, no later than two weeks prior to Substantial Completion, but prior to demobilization from the site. Trade Contractor shall take two weeks to complete the punchlist for acceptance by the CM.
- v. Liquidated Damages for the project are \$1,500 per calendar day of delay beyond Substantial Completion. The project duration is 14 months from start to Substantial Completion.
- w. Background checks will be required for all Trade Contractor Employees who will be working on the site. This is a Charlotte-Mecklenburg Schools requirement and each trade contractor shall perform and then supply proof that proposed employees have been cleared per the requirements of the Jessica Lunsford Act or Jessica's Law. Since this is an active school with students and staff present on the campus, we must abide by the requirements of Jessica's Law in order to protect students and keep child predators off the campus.
  - a. Each trade contractor is responsible for performing background checks on their personnel and the personnel of their subcontractors (2<sup>nd</sup> or 3<sup>rd</sup> tier subcontractors) and suppliers who will be working on-site. A list of approved personnel will then be given to the Edifice Superintendent for on-site verification.

- i. Background checks must be completed through one of the, but are not limited to, the following:
    1. N.C. Sex Offender and Public Protection Registration Program
    2. The N.C. Sexually Violent Predator Registration Program
    3. The National Sex Offender Registry
  - ii. All employees found on these registries, or any other applicable registries, will not be allowed to work on or near the site.
- b. All trade contractor personnel and the personnel of their subcontractors who are performing work activities on site, must wear stickers indicating that they have cleared the above mentioned background check and gone through the jobsite orientation process.
- c. Trade contractors shall acknowledge that Charlotte-Mecklenburg Board of Education (CMBE) Policy ADDA, "Registered Sex Offenders" prohibits anyone registered or required to be registered as sex offenders from being present on any CMBE property for any reason, whether before, during or after school hours, on or near CMBE property. Trade contractor agrees that it and any of its employees, suppliers, and subcontractors will comply with this policy and acknowledges that any individuals that violate this policy are subject to removal from CMBE property by CMS, Law Enforcement Officials or the CM and may be subject to criminal prosecution. CMBE property includes all property owned or operated by the CMBE including school campuses and buildings, athletic fields, playgrounds, parking lots, bus stops, vehicles, school buses, activity buses and any other properties owned or controlled by CMS.
- d. If trade contractor or any employees, suppliers, and subcontractors have any direct interaction with students, teachers, or staff then trade contractor, or their employees, suppliers, or subcontractors will be reprimanded, and asked to leave the site and/or campus and not be allowed to return to work on that campus. Communication with the school shall be carried out by the CM and Program Manager and any other authorized Owner representative. If any trade contractor or employees, suppliers, and subcontractors have any direct and/or inappropriate contact with students, teachers, and staff, they may be subject to required registration with the following registries:
  - i. N.C. Sex Offender and Public Protection Registration Program
  - ii. The N.C. Sexually Violent Predator Registration Program
  - iii. The National Sex Offender Registry

## Attachment “I” – Insurance Requirements

A Certificate of Insurance, indicating your coverage as specified below, must be in our office prior to your company commencing work on the jobsite.

1. **Current Date** - Must have a current date.
2. **Agency Name and Address** - The agency or broker name and address must be shown in the agency section.
3. **Insured** - Subcontractor name and address shown on the certificate must be the legal entity and must be the same as shown on the subcontract.
4. **Insurer’s Affording Coverage** – Insurance companies providing coverage must be indicated as to which coverage they are providing and must be rated A- or better by AM Best and licensed to do business in the state where the project is located.
5. **Policy Numbers** – Must include policy number. If “Binder” is used, must also reference number.
6. **Effective & Expiration Dates** - Policy effective and expiration dates must be current and remain in effect until final completion.
7. **General Liability Insurance** – See attached sample for minimum limits. General Aggregate limits must apply on a per project basis.
8. **Automobile Insurance** – See attached sample for minimum limits. Edifice requires “Any Auto” or the combination of “All Owned Autos”, “Hired Autos” and “Non-Owned Autos”.
9. **Excess/Umbrella Liability** – See attached sample for minimum limits.
10. **Workers Compensation and Employers’ Liability** – See attached sample for minimum limits. Principals such as owners, officers, and partners *cannot* be excluded from worker’s compensation coverage. ***For proof that a Subcontractor has coverage in another state other than its resident state, a copy of the declaration page is required which shows the specific states in which the workers compensation applies.***
11. **Other Coverage** - Other coverage that may be required is
  - **Professional Liability (Errors and Omissions)** - Subcontractors required to carry this coverage are: Surveyors, testing laboratories, architects, and design-build subcontractors.
  - **EIFS Coverage** - Subcontractors performing EIFS work are required to provide EIFS insurance coverage.
  - **Pollution Liability including Mold Coverage** – Subcontractors required to carry this coverage are: Sitework, demolition, foundation, masonry, Division 7, windows, storefronts, curtainwalls, EIFS, drywall, mechanical and electrical.
12. **Description of Operations** – The following is required:
  - a) **Project Name:** Insurance Certificates must list the project name and the city and state of the project location.
  - b) **Additional Insured** – Edifice, LLC, the Owner, and any others required by written contract are included as additional insured for General Liability, Auto and Umbrella/Excess. The General Liability additional insured endorsement shall include on going and completed operations and to be the equivalent to Endorsements CG2010 1001 and CG2037 1001 (copies attached). This coverage is to be primary and noncontributory to any other insurance of Edifice, LLC.
  - c) **Additional Coverage** –Waiver of subrogation as per policy forms applies to all policies including Worker’s Compensation in favor of Edifice, LLC.
13. **Certificate Holder Name and Address** – “Edifice, LLC.” must be shown in the certificate holder box as shown on the subcontract. A complete address is required for mailing of notices of cancellation.
14. **Cancellation** - A 30-day written notice is required.
15. **Signature** - Proof of representation (the signature of the authorized representative) is required.



POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY  
CG 20 10 10 01

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**Name of Person or Organization:**

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

**A. Section II – Who Is An Insured** is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

**B.** With respect to the insurance afforded to these additional insureds, the following exclusion is added:

**2. Exclusions**

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (1)** All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
- (2)** That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

POLICY NUMBER:

**COMMERCIAL GENERAL LIABILITY  
CG 20 37 10 01**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

<b>Name of Person or Organization:</b>
<b>Location And Description of Completed Operations:</b>
<b>Additional Premium:</b>

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

**Section II – Who Is An Insured** is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" at the location designated and described in the schedule of this endorsement performed for that insured and included in the "products-completed operations hazard".

Issued by The Stock Insurance Company

POLICY NUMBER	PREVIOUS POLICY NUMBER
---------------	------------------------

**INFORMATION PAGE**

NCCI COMPANY NO.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

ITEM 1. NAME OF INSURED & MAILING ADDRESS	PRODUCER'S NAME AND MAILING ADDRESS

INSURED IS: **CORPORATION**      AGENT NUMBER:

ITEM 2. POLICY PERIOD The Policy Period is from **JUNE 1, 2010** To **JUNE 1, 2011**  
 12:01 A.M., standard time at the insured's mailing address.

ITEM 3. COVERAGE

A. **Workers Compensation Insurance:** Part One of the policy applies to the Workers Compensation law of the states listed here:  
**NC & SC**

B. **Employers Liability Insurance:** Part Two of the policy applies to work in each stated listed in **Item 3.A.**  
 The limits of our liability under Part Two are:

Bodily Injury By Accident	each accident
Bodily Injury By Disease	each employee
Bodily Injury By Disease	policy limit

C. **Other States Insurance:** Part Three of the policy applies to the states, if any, listed here:  
**ALL STATES EXCEPT ND, OH, WA & WY.**

ITEM 4. PREMIUM: The premium for this policy will be determined by our manuals of rules, classifications, rates and rating plans. All information required below is subject to verification and change by audit.

CLASSIFICATION	Code No	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
SEE ATTACHED SCHEDULE(S) MULTI-STATE POLICY				

**For proof that a Subcontractor has Worker's Compensation coverage in another state other than its resident state, a copy of the declaration page is required which shows the specific states in which Worker's Compensation applies.**

Minimum Premium \_\_\_\_\_

If indicated below, interim adjustments of premium shall be made:  
 Semi-Annually       Quarterly       Monthly      Deposit Premium

This policy includes these endorsements and schedules:

Issue Date: \_\_\_\_\_ Issuing Office: \_\_\_\_\_

Form-64 (11/88)      Copyright 1987 National Council on Compensation Insurance.      Authorized Representative \_\_\_\_\_

**NCDOR**  
Web-Fill  
1-17

# E-589CI

## Affidavit of Capital Improvement

Form E-589CI, Affidavit of Capital Improvement, is generally required to substantiate that a contract, or a portion of work to be performed to fulfill a contract, is to be taxed for sales and use tax purposes as a real property contract with respect to a capital improvement to real property.

- This affidavit may not be used to purchase building materials, other tangible personal property, or digital property to fulfill a real property contract exempt from sales and use tax.
- A person who willfully attempts, or a person who aids or abets a person to attempt in any manner, to evade or defeat a tax imposed by the Sales and Use Tax Laws, or the payment thereof, shall be guilty of a Class H felony. If there is a deficiency or delinquency in payment of any tax due to fraud with intent to evade the tax, there shall be assessed a penalty equal to 50% of the total deficiency.

**Section I. Single Use (Complete this section to issue the affidavit for a single capital improvement.)**

<p><b>(A)</b> Owner, Tenant, or Real Property Contractor</p> <p>Address: <b>Edifice, LLC</b> <b>Post Office Box 36349</b> <b>Charlotte, NC 28236</b></p> <p>City: _____</p>	<p><b>(B)</b> Real Property Contractor (General Contractor or Subcontractor) <small>Hired to perform capital improvement</small></p> <p>Address: <b>National TAB</b> <b>1329 E Kemper Rd., Suite 4210</b> <b>Cincinnati, OH 45246</b></p> <p>City: _____</p>
---	--

Describe capital improvement to be performed:

**Preconstruction Services for New Elementary School**

Project Name

**NC4205 . - CMS Grier Elementary School**

Project Address (where the work is to be performed)

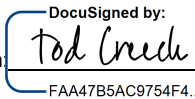
**7515 The Plaza, Charlotte, NC 28215**

City

State

Zip Code

I certify that, to the best of my knowledge, this affidavit is accurate and complete and that the transaction described to be performed by the Real Property Contractor (General Contractor or Subcontractor identified in box "B") shall be treated as a real property contract with respect to a capital improvement to real property for sales and use tax purposes.

Signature of Authorized Person:  Title: Tod S. Creech, CFO Date: 4/11/2022

FAA47B5AC9754F4...

**Section II. Blanket Use (Complete this section execute a blanket affidavit.)**

<p><b>(C)</b> Real Property Contractor</p> <p>Address: <span style="border: 1px solid black; padding: 5px; display: inline-block;">N/A</span></p> <p>City: _____ State: _____ Zip Code: _____</p>	<p><b>(D)</b> Real Property Contractor or Subcontractor <small>Hired to perform capital improvement</small></p> <p>Address: <span style="border: 1px solid black; padding: 5px; display: inline-block;">N/A</span></p> <p>City: _____ State: _____ Zip Code: _____</p>
---	--

To be completed by the Real Property Contractor identified in Box C.

I certify that I am a Real Property Contractor who performs capital improvements to real property and all transactions with the real property contractor (subcontractor) identified in box "D" shall be treated as real property contracts with respect to capital improvements for real property for sales and use tax purposes.

Signature of Authorized Person: N/A Title: N/A Date: \_\_\_\_\_

## Affidavit of Capital Improvement Instructions

Form E-589CI, Affidavit of Capital Improvement, is generally required to be issued (see exceptions below) to substantiate that a contract, or a portion of work performed to fulfill a contract, is to be taxed for sales and use tax purposes as a real property contract with respect to a capital improvement to real property.

- Form E-589CI is not an affidavit of tax paid on building materials, other tangible personal property, or digital property purchased or used to fulfill a real property contract.
- Form E-589CI is not to be used to purchase building materials, other tangible personal property, or digital property purchased or used to fulfill a real property contract exempt from sales and use tax.
- A person that issues Form E-589CI in error is liable for use tax on the sales price of or the gross receipts derived from the transaction if it is determined that the contract is not a capital improvement to real property.

A person who willfully attempts, or a person who aids or abets a person to attempt in any manner, to evade or defeat a tax imposed by the Sales and Use Tax Laws, or the payment thereof, shall be guilty of a Class H felony. If there is a deficiency or delinquency in payment of any tax due to fraud with intent to evade the tax, there shall be assessed a penalty equal to 50% of the total deficiency.

### Exceptions to the Requirement to Issue Form E-589CI

The following are exceptions for transactions where Form E-589CI is not required to be issued to substantiate that the transaction is taxed, as applicable, for sales and use tax purposes as a real property contract with respect to a capital improvement to real property.

- Painting or wallpapering real property, or parts thereof.
- Landscaping service.

Form E-589CI is not required to be issued by the specific person for a transaction noted below. The exceptions do not apply to transactions between a general contractor hired to oversee the entire contract and one of its subcontractors (See "Blanket Use" of Form E-589CI (Section II) for possible exceptions.). The following exceptions do not apply to remodeling.

- A real property owner or other person hires a general contractor to oversee the entire contract and the contract is for "new construction" as defined in N.C. Gen. Stat. § 105-164.4H(e)(2).
- A real property owner or other person hires a general contractor to oversee the entire contract and the contract is to rebuild or construct again a prior existing permanent building, structure, or fixture on land (reconstruction as defined in N.C. Gen. Stat. § 105-164.4H(e)(3)).
- A general contractor that purchases all tangible personal property and digital property to fulfill the real property contract and provides the employee labor to fulfill the real property contract.

### Section I. Single Use Instructions

A person must complete "Section I - Single Use" of the form for a one time use to substantiate that a transaction that otherwise meets the definition of repair, maintenance, or installation services to real property is taxed for sales and use tax purposes as a real property contract with respect to a single capital improvement for real property. When a real property contractor hires a subcontractor to perform a portion of the overall contract and there is not a recurring business relationship between the two parties, "Section I — Single Use" of Form E-589CI shall be completed and the form issued to each subcontractor as notice that the transaction is subject to tax as a real property contract with respect to a capital improvement for sales and use tax purposes.

A property owner oversees the entire activity that is a real property contract with respect to a capital improvement for real property and hires various subcontractors to complete the real property contract:

- **Box A - Owner, Tenant or Real Property Contractor:** Enter property owner's name and address.
- **Box B - Real Property Contractor (General Contractor or Subcontractor):** Enter general contractor's or subcontractor's name and address.
- Property owner listed in Box A must describe real property contract with respect to capital improvement to be performed.
- Authorized Person (typically property owner) signs, enters title (owner), and enters the date.

A general contractor hires a subcontractor to perform a real property contract with respect to a capital improvement, or portion thereof:

- **Box A - Owner, Tenant or Real Property Contractor:** Enter general contractor's name and address.
- **Box B - Real Property Contractor (General Contractor or Subcontractor):** Enter subcontractor's name and address.
- General contractor listed in Box A describes real property contract with respect to capital improvement to be performed.
- Authorized Person (typically general contractor) signs, enters title (general contractor), and enters the date.

A lessee or tenant hires a general contractor (or subcontractor) to perform a real property contract with respect to a capital improvement for real property; provided the capital improvement is intended to become a permanent installation and title to it vests in the owner or lessor of the real property immediately upon installation:

- **Box A - Owner, Tenant or Real Property Contractor:** Enter lessee or tenant's name and address.
- **Box B - Real Property Contractor (General Contractor or Subcontractor):** Enter general contractor's or subcontractor's name and address.
- General contractor must describe capital improvement for real property to be performed.
- Authorized Person (typically lessee or tenant) signs, enters title, and enters the date.

### Section II Blanket Use Instructions

A real property contractor may complete "Section II — Blanket Use" and issue the form to a real property contractor (subcontractor) who is used **exclusively** to perform part, or all, of real property contracts with respect to capital improvements to real property, where the person and the real property contractor have a recurring business relationship. A blanket use affidavit continues in force so long as the real property contractor named in "Box C" and the real property contractor (subcontractor) named in "Box D" maintain a recurring business relationship (when a period of no more than twelve months elapse between transactions between two parties) or until withdrawn or otherwise notified by the issuer of the form. The blanket use will generally apply for the following: (1) a builder who hires the same contractor(s) only for new construction; (2) a real property contractor who hires the same subcontractor(s) only for reconstruction; (3) a real property contractor who hires the same subcontractor(s) for remodeling and the activities performed by the subcontractor(s) are never repair, maintenance, and installation services for real property; and (4) a real property contractor who exclusively hires the same subcontractor(s) to perform part, or all, of its real property contracts with respect to capital improvements for real properties.

A general contractor or subcontractor hires a subcontractor to perform a capital improvement, or portion thereof:

- **Box C - Real Property Contractor:** Enter the hiring real property contractor's name and address.
- **Box D - Real Property Contractor (General Contractor or Subcontractor):** Enter subcontractor's name and address. Authorized person listed in Box C signs, enters title, and dates.

**Attachment "P"**

**CONTRACTOR'S PROJECT STATEMENT**

Edifice, LLC (hereinafter, "Contractor") pursuant to NC General Statutes § 44A-27(f) (eff. 1/1/13), the contractor shall provide to each subcontractor that it engages to perform labor or furnish materials in the performance of the construction contract all the following information:

- 1) The name of the project CMS Grier Elementary School
- 2) The physical address of the project 7515 The Plaza,  
Charlotte, NC 28215
- 3) The name of the contracting body Charlotte Mecklenburg Board of Education
- 4) The name of the contractor Edifice, LLC
- 5) The name, phone number, and mailing address of an agent authorized by the contractor to accept service of the requests for payment bond, the notice of public subcontract, and the notice of claim on payment bond referenced in N.C. Gen. Stat. §44A-27(b).

Tod Creech, CFO  
Edifice, LLC  
Post Office Box 36349  
Charlotte, NC 28236  
704-332-0900

- 6) The name and address of the principal place of business of the surety issuing the payment bond required by G.S. 44A-26(a) for the construction contract.

Liberty Mutual Insurance Co.  
13830 Ballantyne Corporate Place, Suite 450  
Charlotte, NC 28277

**Each subcontractor shall provide a copy of this Contractor's Project Statement to each of its subcontractors or suppliers with which it contracts with to perform labor or furnish materials in the performance of this contract.**



## Attachment "S" - Safety Requirements

The following is a prerequisite to performing and payment of any work on an Edifice, LLC project, and it is understood that by furnishing a proposal or entering into a subcontractor agreement with Edifice, LLC, that these terms/conditions will be followed and met:

1. Each Subcontractor shall have at least one designated "Competent Person" on the jobsite at all times while performing work under the scope of this contract. "Competent Person" means one who is capable of identifying existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous, or dangerous to employees, and who has authorization to take prompt and corrective measures to eliminate them.
2. Each Subcontractor shall have at least one designated "Qualified" Safety Person on the jobsite at all times while performing work under the scope of this contract. "Qualified" means one who, by possession of a recognized degree, certificate, or professional standing, or who has by extensive knowledge, training, and experience, has successfully demonstrated his ability to solve or resolve problems relating to the subject matter, the work, or the project.
3. No radios, shorts, or sneakers are allowed on Edifice, LLC projects, and sleeved shirts are required.
4. Each Subcontractor is required to conduct weekly safety meetings with their employees, and upon request, a record of these meetings is to be given to the jobsite superintendent for the jobsite file. As an option, Subcontractor employees can attend the Edifice, LLC's weekly safety meeting. A record of attendees will be maintained.
5. Each Subcontractor is required to provide all training of their employees applicable to their working environment, equipment and tools to be used on the jobsite.
6. Upon request, each Subcontractor is required to provide Edifice, LLC with a copy of their corporate safety policy/manual and individual training records.
7. Each Subcontractor is required to provide Edifice, LLC's superintendent with a copy of their SDS program and SDS sheets for products furnished under the performance of this contract. These SDS sheets are to be kept at the jobsite trailer at all times. **Subcontractor shall be compliant with the requirements of the 2012 revised OSHA Hazard Communication Standards (29 CFR) 1910.1200 that went in full effect on June 1, 2016, and includes the Globally Harmonized System of Classification and Labeling of Chemicals (GHS) requirements.**
8. Each Steel Erector shall provide Edifice, LLC with a site specific Steel Erection Plan.
9. Each Subcontractor shall strictly enforce the wearing of all required personal protection equipment at all times on the project. Subcontractor shall comply with all OSHA safety requirements and implementing all appropriate measures to ensure OSHA compliance in the performance of its work. Edifice, LLC will not furnish nor install any safety devices; the Subcontractor shall have this duty and responsibility.
10. **Should fines/citations be assessed to Edifice, LLC as a result of your firm's failure to comply with OSHA regulations, your firm will be held liable and the fine amount and any required legal defense fees will be deducted from your Subcontract amount.**
11. In the event a safety concern/violation is observed by an Edifice, LLC employee or other party, Edifice, LLC may implement either, or a combination of the following, depending on the severity of the infraction:
  - a) Removal of the violating person/party from the jobsite.
  - b) Immediate abatement of the violation condition.
  - c) Immediate shutdown of the work in violation until the item has been corrected.
  - d) A mandatory formal safety/certification course/class thru our Safety Consultant or other qualified party at the Subcontractor's expense.
12. In the event the enforcement of any safety issue on this project causes a disruption/delay to the flow of the work, the Subcontractor responsible for the safety issue shall bear all of the costs associated with correcting and or rectifying this delay.



## **Attachment “Z” Billing Information and Forms**

***(PLEASE FORWARD TO YOUR ACCOUNTING DEPARTMENT)***

Properly completed Application for Payment must be submitted via the GC Pay web portal by the 20<sup>th</sup> of each month. **Application for Payments received after the 20<sup>th</sup> of the month may delay payment by one month.**

**Before your FIRST CHECK can be released, the following properly completed documents must be received:**

1. Fully Executed Subcontract
2. Fully Executed Change Order(s), if included in billing. In order to be billed in GC Pay, change orders must be returned and approved by Edifice Project Manager.
3. Certificate of Insurance with coverages per the Subcontract Agreement
4. Application for Payment and Continuation Sheet or Schedule of Values (generated through GC Pay)
5. Partial Lien Waiver, Release and Indemnity (generated through GC Pay) (*Edifice Document #9804*)
6. Estimated Sales Tax Form (*if required*)
7. MWBE Report (*if required*)

**Each application, after the first, must be accompanied by the following:**

1. Application for Payment and Continuation Sheet or Schedule of Values (generated through GC Pay @ [www.GCPay.com](http://www.GCPay.com)).
2. Fully Executed Change Order(s), if included in billing. In order to be billed in GC Pay, change orders must be returned and approved by Edifice Project Manager.
3. Partial Lien Waiver, Release and Indemnity (generated through GC Pay) (*Edifice Document #9804*)
4. Partial Waiver and Release of Claim by Furnisher of Materials/Services to Subcontractor (*Edifice Document #9806*) (*Applicable for Subcontracts in excess of \$50,000 or as requested by Edifice. Must be completed by all major suppliers for this project, indicating the outstanding balance owed, if any, through the date of the previous application for payment.*)

**Final Pay Application must be accompanied by the following:**

1. Application for Payment and Continuation Sheet or Schedule of Values showing 100% billed (generated through GC Pay)
2. All Change Orders must be fully executed.
3. Final Waiver, Release of Lien/Bond Claim and Release by Subcontractor (generated through GC Pay) (*Edifice Document #9805*)
4. Full and Final Lien Waiver by Furnisher of Materials/Services to Subcontractor (*Edifice Document #9807*). (*Applicable for Subcontracts in excess of \$50,000 or as requested by Edifice. Must be completed by all major suppliers for this project, indicating the outstanding balance owed, if any, through the date of the previous application for payment.*)
5. Consent of Surety (*if required*)

Other documents may be required, depending on the contract terms, including sales tax statements, MWBE reports, Local Participation forms, etc. Templates of these forms, as well as the Estimate Sales Tax Form and Partial/Full Waiver and Release of Claim by Furnisher of Materials/Services to Subcontractor are available on the GC Pay web portal.

**\*\*\* Edifice LLC reserves the right to issue joint checks to Subcontractor, including any suppliers that have provided any materials, equipment, labor, or services totaling over \$5,000.00 cumulative, for the course of the project. Upon request, a list of all suppliers are to be provided to Edifice LLC. prior to the first check being issued, and the Subcontractor is responsible for providing updated supplier and sub-subcontractor information to Edifice LLC each month of the project. \*\*\***

Thank you for your cooperation in this matter. If you have any questions concerning Edifice’s accounting process, please contact the Edifice Accounting Department at 704-332-0900 or [AP@edificeinc.com](mailto:AP@edificeinc.com).

Edifice Document #9804  
Rev. 1/1/14



**PARTIAL LIEN WAIVER, RELEASE AND INDEMNITY**

KNOW ALL MEN by these presents that for and upon the receipt of the sum of \$ \_\_\_\_\_, (hereinafter referred to as "Progress Payment") the undersigned, \_\_\_\_\_ (hereinafter referred to as "Subcontractor") for itself, its successors and assigns, does, subject to the limitations set forth hereafter in this Lien Waiver, Release and Indemnify, remise, release and forever forgive and discharge EDIFICE, LLC and the respective successors and assigns, from any and all claims, debts, demands, claims for relief, payment bond claims, Claims of Lien and Notices of Claim of Lien, or the like, arising directly or indirectly, out of furnishings of services, labor and/or material by the undersigned in connection with the construction and completion of \_\_\_\_\_ (Name of Project) (hereinafter called "the Project") related to the Progress Payment.

The undersigned acknowledges and agrees that the monies referenced above shall be held in trust for and paid to persons, firms or entities furnishing labor or materials for the Project.

The undersigned does further acknowledge and confirm that all known persons, firms and entities who have performed or furnished services, labor or material in connection with the construction and completion of the improvements located on the Project and for which previous applications for payments have been received in hand, prior to that date of execution set forth below, have each been paid in full, and the funds specified above will be held in trust for and paid to only the persons, firms or entities furnishing labor and materials for the Project, and that there are no unpaid bills or claims in connection with the performance or furnishing of services, labor or materials by, through, under or at the request of the undersigned and that there are no monies owed by the undersigned to any person, firm or entity in connection with the furnishing by the undersigned of services, labor or material to the Project for which previous applications for payment have been received.

The undersigned agrees to defend, indemnify and hold harmless Edifice, LLC, its directors, officers, agents, employees ("Indemnities") from and against any and all losses, costs, damages and expenses, including all attorney's fees, which any and all Indemnities may incur or become liable for as a result of any claim, demand, payment and bond claim, claim of lien, notice of claim of lien, or the like; arising out of or in connection with labor or materials provided by or through the undersigned in relation to the Project.

This Lien Waiver, Release and Indemnify shall apply only to the furnishing of services, labor and/or material related to the Progress Payment.

Subcontractor: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*\*

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me this day by \_\_\_\_\_ (principal)

Date \_\_\_\_\_

\_\_\_\_\_  
*Official Signature of Notary Public*

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
*Notary's Printed or Typed Name*

(Official Seal)

My Commission expires: \_\_\_\_\_

Edifice Document #9805  
Rev. 5/1/06



**FINAL WAIVER, RELEASE OF LIEN/BOND CLAIM & RELEASE  
BY SUBCONTRACTOR**

\_\_\_\_\_ (hereinafter referred to as "Subcontractor") hereby acknowledges upon receipt of \$\_\_\_\_\_, plus other valuable consideration paid by EDIFICE, LLC, on account of labor performed and/or materials furnished of the improvement of the following described premises hereinafter referred to as "the Project."

DESCRIPTION OF PROJECT: \_\_\_\_\_

The undersigned warrants that it has the right to execute this Final Waiver, Release of Lien/Bond Claims and general release. The undersigned does hereby fully and finally release and waive any and all demands or claims of any kind, including but not limited to, claims for costs, losses, damages of any kind, bond claims or lien claims, which it has arising out of the Project on account of labor performed and/or materials furnished by it for the Project or in relation to the Project.

The undersigned does further acknowledge and confirm that all persons, firms and entities who have performed or furnished services, labor or material in connection with the construction and completion of the improvements located on the Project, have each been paid in full and that there are no unpaid bills or claims in connection with the performance or furnishing of services, labor or materials by, through, under or at the request of the undersigned and that there are no monies owed by the undersigned to any person, firm or entity in connection with the furnishing by the undersigned of services, labor or material to the Project.

THE UNDERSIGNED SHALL INDEMNIFY AND HOLD HARMLESS EDIFICE, LLC, its directors, officers, agents, employees, heirs, successors and assigns ("Indemnities") from and against any and all losses, costs, damages and expenses, including without limitation, attorneys' fees, which any or all of said Indemnities may incur or become liable for as a result of any claim or assertion of any kind by Subcontractor and any lien or bond claim arising out of or in connection with the said Work performed on or for the Project by or on behalf of Subcontractor.

Subcontractor: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*\*

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me this day by \_\_\_\_\_ (*principal*)

Date \_\_\_\_\_

\_\_\_\_\_  
*Official Signature of Notary Public*

\_\_\_\_\_, Notary Public

\_\_\_\_\_  
*Notary's Printed or Typed Name*

*(Official Seal)*

My Commission expires: \_\_\_\_\_

**Edifice Document #9806**  
**Rev. 1/31/18**

**Partial Waiver And Release Of Claim**  
**By Furnisher Of Materials / Services To Subcontractor**

The undersigned, \_\_\_\_\_ (*Furnisher*), has under an agreement or arrangement with \_\_\_\_\_ (*Subcontractor*), furnished certain materials, equipment, services, or labor in connection with the construction of \_\_\_\_\_ (*Project Name*) which is being built pursuant to the Owners agreement with EDIFICE, LLC. (*Contractor*). Furnisher hereby represents, warrants, and acknowledges to Contractor that, unless specifically noted below, Furnisher has been paid in full all amounts due and owed to it by Subcontractor as of \_\_\_\_\_ (*Thru Date*) arising out of or in connection with its furnishing of materials, equipment, services or labor in connection with Subcontractors work on the Project.

Exceptions as follows (**please include invoice #, invoice date, and amount of each exception**):

\_\_\_\_\_

*(If no exception entry or none is entered above, Furnisher shall be deemed not to have reserved any claim.)*

Furnisher further represents that all employees, laborers, materialmen, and subcontractors employed by Furnisher in connection with the Project and all bills incurred through the Thru Date for materials, equipment, services, or labor provided by others to Furnisher in connection with construction of improvements for the Project have been fully paid and that no obligations, legal, equitable, or otherwise, are owed by Furnisher in connection with its work on the Project. With respect to these representations and warranties, Furnisher does hereby agree to indemnify and hold harmless Contractor, its payment and performance bond surety, if any, the Owner, and any others claiming by or through them, from any and all claims, damages, losses, expenses, and the like incurred by reason of any claim that Furnisher has not fully paid for all materials, equipment, services, labor, or other expenses incurred in connection with its work on the Project, including reasonable attorney fees, court or arbitration costs, and expert witness and consultant fees expended in connection with the defense of any indemnified claim.

Except as specifically noted above, Furnisher does hereby waive, release, and relinquish any and all claims, damages, losses, expenses and the like, whether arising at law, under a contract, in tort, in equity or otherwise, which Furnisher has now, or may have had, against Contractor, the Owner, or the Owners property arising out of its furnishing of materials, equipment, services, or labor to Subcontractor in connection with the Project through the Thru Date. Furthermore, Furnisher understands and acknowledges that Contractor is relying upon the representations made herein as a material inducement for Contractor to make future payments to Subcontractor as the same may become due.

Furnisher hereby acknowledges that it is giving the forgoing Waiver and Release, and making the forgoing representations and warranties, for the purpose of inducing Contractor to make payments to Furnisher, Subcontractor, or other third parties to which Furnisher desires payments to be made. In consideration for the payments made by Contractor in reliance on Furnishers agreements contained herein. Furnisher assigns to Contractor all right, title, and interest, which it has or may have in any claim it may have against Subcontractor arising on the Project prior to the Thru Date and agrees that Contractor may take any action it deems necessary to collect such claim against Subcontractor.

This Waiver and Release is freely and voluntarily given and the undersigned acknowledges, warrants, and represents that it has fully reviewed the terms and conditions of this Waiver and Release, that it is fully informed with respect to the legal effect of this Waiver and Release, and that it has voluntarily chosen to accept the terms and conditions of this Waiver and Release in return for the consideration recited above.

IN WITNESS WHEREOF, on behalf of the undersigned, with full authority, I have executed this instrument under seal effective this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Applicable to Payment

FURNISHER:

Request No: \_\_\_\_\_

\_\_\_\_\_  
*(Company Name)*

Invoice No(s) \_\_\_\_\_

By: \_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Typed Name & Title)*

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me this day by \_\_\_\_\_ (*principal*)

Date \_\_\_\_\_

\_\_\_\_\_  
*Official Signature of Notary Public*

\_\_\_\_\_  
*,Notary Public*

*(Official Seal)*

\_\_\_\_\_  
*Notary's Printed or Typed Name*

My Commission expires: \_\_\_\_\_



**Edifice Document #9807**  
**Rev. 1/1/14**

**Full And Final Lien Waiver**  
**By Furnisher Of Materials / Services To Subcontractor**

The undersigned, \_\_\_\_\_ (*Furnisher*), has under an agreement or arrangement with \_\_\_\_\_ (*Subcontractor*), furnished certain materials, equipment, services, or labor in connection with the construction of \_\_\_\_\_ (*Project Name*) which is being built pursuant to the Owner's agreement with EDIFICE, LLC. (*Contractor*). Furnisher hereby represents, warrants, and acknowledges to Contractor that Furnisher has been paid in full all amounts due and owed to it by Subcontractor as of \_\_\_\_\_ (*Thru Date*) arising out of or in connection with its furnishing of materials, equipment, services or labor in connection with Subcontractor's work on the Project.

Furnisher further represents that all employees, laborers, materialmen, and subcontractors employed by Furnisher in connection with the Project and all bills incurred materials, equipment, services, or labor provided by others to Furnisher in connection with construction of improvements for the Project have been fully paid and that no obligations, legal, equitable, or otherwise, are owed by Furnisher in connection with its work on the Project. With respect to these representations and warranties, Furnisher does hereby agree to indemnify and hold harmless Contractor, its payment and performance bond surety, if any, the Owner, and any others claiming by or through them, from any and all claims, damages, losses, expenses, and the like incurred by reason of any claim that Furnisher has not fully paid for all materials, equipment, services, labor, or other expenses incurred in connection with its work on the Project, including reasonable attorneys' fees, court or arbitration costs, and expert witness and consultant fees expended in connection with the defense of any indemnified claim.

Furnisher does hereby waive, release, and relinquish any and all claims, damages, losses, expenses and the like, whether arising at law, under a contract, in tort, in equity or otherwise, which Furnisher has now, or may have had, against Contractor, the Owner, or the Owner's property arising out of its furnishing of materials, equipment, services, or labor to Subcontractor in connection with the Project. Furthermore, Furnisher understands and acknowledges that Contractor is relying upon the representations made herein as a material inducement for Contractor to make final payment to Subcontractor.

This Waiver and Release is freely and voluntarily given and the undersigned acknowledges, warrants, and represents that it has fully reviewed the terms and conditions of this Waiver and Release, that it is fully informed with respect to the legal effect of this Waiver and Release, and that it has voluntarily chosen to accept the terms and conditions of the Waiver and Release.

IN WITNESS WHEREOF, on behalf of the undersigned, with full authority, I have executed this instrument under seal effective this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Applicable to Payment

FURNISHER:

Request No: \_\_\_\_\_

\_\_\_\_\_  
(Company Name)

Invoice No(s) \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Typed Name & Title)

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me this day by \_\_\_\_\_ (*principal*)

Date \_\_\_\_\_

\_\_\_\_\_  
*Official Signature of Notary Public*

\_\_\_\_\_  
Notary Public

(Official Seal)

\_\_\_\_\_  
*Notary's Printed or Typed Name*

My Commission expires: \_\_\_\_\_



**HUB Certified/ Minority Business**  
**DOCUMENTATION FOR ALL PAYMENTS TO CONTRACTORS,**  
**SUBCONTRACTORS, SUPPLIERS, AND SERVICE PROVIDERS**

Prime Contractor/Architect: Edifice, LLC  
 Address: 4111 South Blvd., Charlotte, NC 28209  
 Telephone Number: 704.332.0900  
 Project Name: \_\_\_\_\_  
 Pay Application Number: \_\_\_\_\_ Period: \_\_\_\_\_  
 Current Requested Payment Amount: \_\_\_\_\_

The following is a list of payments to be made to minority business contractors on this project for the above-mentioned period.

Firm Name	*Minority Category	Amount to be Paid from this Pay Request	Total Payments to Date	Total Amount Committed
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
<b>Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

\*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

Date: \_\_\_\_\_ Approved/Certified by: \_\_\_\_\_  
Name  
 \_\_\_\_\_  
Title  
 \_\_\_\_\_  
Signature  
 \_\_\_\_\_

**\*\*THIS DOCUMENT MUST BE SUBMITTED WITH EACH PAY REQUEST AND FINAL PAYMENT\*\***

