



## GSA DC0021ZZ Central Office Headquarters (Washington, DC)

### CheckList Information

<b>Name :</b>	OAH S-2	<b>Status :</b>	NotSubmitted
<b>Assigned Organization :</b>	National TAB	<b>Asset :</b>	
<b>Requesting Organization :</b>	National TAB		

### CheckList Item Details

**AHU Measurement NOVA Third Party Contractor Fill Out. Measure and verify the building minimum and maximum outdoor air for each AHU providing outdoor air to the building.**

Supply Air CFM Measured:	This unit is 100% Outside air meaning supply is equal to outside air.
Confirm DCV is Disabled (Demand Controlled Ventilation)	DVC is disabled.
Outside Air Measurement Method (Direct PT or SA-RA PT)	Since the unit is a 100% Outdoor air unit the supply duct was traversed to obtain total outdoor air flow
Outside Air CFM Measured: (Maximum and Minimum OA CFM)	
If Outside Air CFM is determined by Supply - Return air CFM, document the Measured Return Air CFM:	This does not apply, unit is 100% OA
BAS Setpoint. Document BAS Setpoint at time of testing. Include Outside Air Damper Setpoint BAS shows.	
BAS Screenshot. Request Facility Team to save screenshots of the BAS screen for each AHU (thumb drive) and GSA or O&M upload to the google drive.	
Document Actual Observed Outside Air Damper Position. [Visual % Open: 0%, 25%, 75%, 100%.]	No damper for Unit this is a dedicated OA unit
Does AHU have full air side economizer?	No

**AHU Information & Verification. Include Photo Documentation**

Attach Photos of AHU Nameplate.	
Pre-Filter MERV Rating (or NA)	
Pre-Filter Size	

Final Filter MERV Rating	
Final Filter Size	
Belts - Visual Assessment of condition	
Belts - Size and quantity	BX-70 x3
Note any modifications made to AHU set points to operate in full capacity.	
Note if the AHU has full air side economizing ability & Damper Type.	Not applicable, the unit brings in 100% OA
Note if any modifications made to AHU set points to operate in full capacity.	
Electrical connections - Visual assessment. Document motor Voltage and Amperage.	
Heating Coil(s) - Visual assessment and photo documentation.	
Cooling Coil(s) - Visual assessment and photo documentation.	
Condensate Pan(s) - Visual assessment and photo documentation.	
Any unusual operation observed? (including vibration, over-pressure, etc.)	
Exhaust System Status (on/off). If this does not apply for this AHU, "N/A"	
Visually inspect outdoor air intake louvers, bird screens, mist eliminators, and adjacent areas for cleanliness and integrity.	
Note ALL visible debris or visible biological material observed, physical damage to louvers, screens, or mist eliminators, and if such damage impairs the item from providing the required outdoor air entry.	
List any found deficiencies. Note any remarks or comments, including corrective actions. Include photo documentation of any relevant findings.	