

**Report By:**

National TAB  
1329 E. KEMPER ROAD  
SUITE 4210  
CINCINNATI, OH 45246

**NATIONAL**

**TAB**

Comfort. Under control.

**Report: Test, Adjust, & Balance**

**Date: 2/3/2022**

**PROJECT**

**GSA IL0032ZZ CUSTOMHOUSE (Chicago, IL)**

610 S CANAL ST

Chicago, IL

**Client**

44-A Peapack Road

Far hills, NJ 07931



# National TAB

Project: GSA IL0032ZZ CUSTOMHOUSE (Chicago, IL)

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Comfort. Under control.

### GSA IL0032ZZ CUSTOMHOUSE (Chicago, IL)

#### CheckList Information

**Name :** Building Prep Readiness **Status :** NotSubmitted  
**Assigned Organization :** National TAB **Asset :**  
**Requesting Organization :** National TAB

#### CheckList Item Details

Review current known AHU information including quantity of AHU's included in this scope at each facility, locations of AHU's and access to each system.	14 AHU's - AHU's are located in mechanical rooms.
Review BAS Controls information and ensure available access and ability to accomplish each project. Discuss who our contacts are, how AHU's will be controlled while we are on site and any requirements.	On site facility contacts: Michael Hawkins 773-485-5848 Chester Ildefonso with JLL Eric Fireston is the GSA Property Manager
Coordinate time on site with site contacts and or escorts. Introduce our team. Detail any restrictions, special requirements, hours available to work on each site.	First day on site: meet Michael Hawkins at 8am in the front lobby. His team is on site between 6am and 10pm each day
Describe any known issues, repairs or maintenance items. Ask if there are any current concerns.	AHU on the first floor - Eric thinks this unit may be "starved" of Outside air, due to a limited size OA duct and that OA duct serves multiple AHU's. - Facilities said they often close outside air dampers when a freeze stat alarm goes off or it's too cold. This is an issue and we need to document. Also, if a freeze stat alarms, investigate to help diagnose why that may be happening, is there an issue with the sequence of operations? What could they do to help fix? possibly add pre-heat?
Request Parking Pass and describe where we should park each day and which building entrance we should use.	Parking garage 1 block away on Polk & Canal street.
Request any further documents, drawings, submittals or information available for AHU's. Request photos of each AHU (zoomed out!) showing the surrounding area and ductwork to help determine access.	Drawings requested, facility team is working to provide prior to our visit.

Additional Notes:

