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**Report: TAB Submittal  
Function: Test, Adjust, & Balance  
Date: 08/14/2025  
Completed By: National TAB**

**PROJECT  
QUIKTRIP GEN3 TEMPLATE**

123 MAIN ST

ANYWHERE, MO 12345

**Client**

**QUIKTRIP  
4705 SOUTH 129TH EAST AVENUE  
TULSA, OK 74134**

# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

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## Project Summary

The summary below provides a quick understanding of our scope of work and general testing procedures. Enclosed in the report are further details about your building performance including recommendations, asset data, and pictures. Our focus is to work with the trades to remedy any issues or deficiencies during the actual field balancing and not after the balancing has occurred to achieve a positive environment and outcome. The level of success is determined by the availability of the trades, possible parts needed, or time constraints.

### RTU's (Roof Top Units) w/ Diffusers

Each of the RTU's were measured at their terminal devices or via traverse to establish a total flow for that unit. Each RTU was adjusted to within tolerance of the engineer's design flow. Each outlet was then adjusted for comfort and hood performance. Outside air was measured by reading the intake air opening with a velocity grid and multiplying by the free area. The outside air damper was adjusted until the airflow was within the design requirements. Any equipment that fell outside of that tolerance is noted throughout the report.

### Kitchen Exhaust Hood & Associated Fans

Each kitchen exhaust fan was measured at the hood filter bay utilizing a velocity matrix and a manufacturer's correction factor. Each filter velocity is multiplied by the manufacturer's corrected area. The sum of these readings equals the total flow of the exhaust fans. The total flow of the exhaust was then adjusted to within tolerance of the design flow. Any EF's that fell outside of this tolerance is noted throughout the report.

### Final Building Tests

After completing the test and balance the final building pressure was measured. It was confirmed that the building pressure fell within acceptable tolerances and that the pressure measurement coincides with the actual and design net airflow. Any deviations from these standards are noted throughout the report. The hood capture was tested at the perimeter of the hood and the cook top level with the equipment heat on to ensure satisfactory hood capture and containment.

### AIR BALANCE SCHEDULE

UNIT	AREA SERVED	HOOD ON OA		HOOD OFF OA		HOOD ON EXHAUST		HOOD OFF EXHAUST	
		DESIGN	ACTUAL	DESIGN	ACTUAL	DESIGN	ACTUAL	DESIGN	ACTUAL
RTU 1	SALES	800		350					
RTU-2	SALES	800		350					
RTU-3	BOH/KITCHEN	800		350					
EF-1	WOMEN'S RR					225		225	
EF-2	MEN'S RR					525		525	
EF-3	HOOD					1350		0	
<b>TOTALS</b>		2400	0	1050	0	2100	0	750	0

### HOODS ON

#### NET AIRFLOW CALCULATION

TOTALS	DESIGN	ACTUAL
TOTAL OA	2400	0
TOTAL EXHAUST	2100	0
<b>NET AIRFLOW</b>	<b>300</b>	<b>0</b>

DOOR TESTED	BUILDING PRESSURE MEASUREMENTS
FRONT	
SIDE	
REAR	
<b>AVERAGE</b>	

### HOODS OFF

#### NET AIRFLOW CALCULATION

TOTALS	DESIGN	ACTUAL
TOTAL OA	1050	0
TOTAL EXHAUST	750	0
<b>NET AIRFLOW</b>	<b>300</b>	<b>0</b>

DOOR TESTED	BUILDING PRESSURE MEASUREMENTS
FRONT	
SIDE	
REAR	
<b>AVERAGE</b>	

NOTES:

## CheckList List

- 01: RTU's/AHU's
- 02: Exhaust Fans
- 03: Hoods
- 04: Final Tests



## QUIKTRIP GEN3 TEMPLATE

### CheckList Information

**Name :** 01: RTU's/AHU's **Status :** Not Completed  
**Assigned Organization :** National TAB **Asset :**  
**Requesting Organization :** National TAB  
**Created Date :** 07/18/2025 - Will Turnbough - National TAB

### CheckList Item Details

RTU's/AHU's

---

Evaporator coils are clean?

Comment:

---

Condenser coils are clean?

Comment:

---

Gas piping is installed and valves are turned on?

Comment:

---

Unit free of noticeable noise and vibration

Comment:

---



## QUIKTRIP GEN3 TEMPLATE

### CheckList Information

**Name :** 02: Exhaust Fans **Status :** Not Completed  
**Assigned Organization :** National TAB **Asset :**  
**Requesting Organization :** National TAB  
**Created Date :** 07/18/2025 - Will Turnbough - National TAB

### CheckList Item Details

EF's

---

Hinge kit installed installed on hood fan?

Comment:

---

Flex conduit is long enough so that fan can be completely tilted back?

Comment:

---

No major leakage around the fan base

Comment:

---

Unit is free of noise and vibration

Comment:

---



## QUIKTRIP GEN3 TEMPLATE

### CheckList Information

**Name :** 03: Hoods **Status :** Not Completed  
**Assigned Organization :** National TAB **Asset :**  
**Requesting Organization :** National TAB  
**Created Date :** 07/18/2025 - Will Turnbough - National TAB

### CheckList Item Details

#### HOODS

Hood is free of alarms?

Comment:

Hood is free of damage?

Comment:

End panels are installed per prototype?

Comment:



## QUIKTRIP GEN3 TEMPLATE

### CheckList Information

**Name :** 04: Final Tests **Status :** Not Completed  
**Assigned Organization :** National TAB **Asset :**  
**Requesting Organization :** National TAB  
**Created Date :** 07/18/2025 - Will Turnbough - National TAB

### CheckList Item Details

#### FINAL CHECKS

#### HOOD CAPTURE TEST

List kitchen equipment turned on for testing

Comment:

List smoke candle type used

Comment:

Smoke test capture % - Perimeter of hood

Comment:

Smoke test capture % - Top of cooking surface

Comment:

#### WITNESS

Date test was completed

Comment:

TAB tech name / Firm

Comment:

Site super name / Firm

---

Comment:

---

Owner representative name / Firm (if Applicable)

---

Comment:

---

**BUILDING PRESSURE**

---

Do actual net building airflow, design net building airflow, and pressure coincide? If not why? (All three should either be positive or negative)

---

Comment:

---



# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

System/Unit: AHU/RTU

Asset: RT-1

AREA:SALES FLOOR

Unit Data		
	Design	Actual
MFG	NA	NA
Serial Num	-	
Model Num	NA	NA
Type	-	
Num OA Filters 1	-	
OA Filter Size 1	-	

Motor Data		
	Design	Actual
Motor MFG	-	
Frame	-	
Horsepower	-	
Motor Rpm	-	
Phase	-	
Rated Voltage	-	
Rated Amperage	-	

Drive Data	
	Actual
Motor Sheave Size	
Motor Bore Size	
Motor Sheave SetPt	
Fan Sheave Size	
Fan Sheave Bore	
Belt CL Distance	
Num of Belts	
Belt Size	
Belt Alignment	

Test Data		
	Design	Actual
SF CFM	4200	
SF RPM	-	
RA CFM	3400	
OA CFM	800	
RL Voltage	-	
RL Amperage	-	
SF Rotation	-	
SF System SetPt	-	
RA Damper Position	-	
Min OA Damper Position	-	
Min OA Damper Type	-	
OA Enthalpy Setpt	-	

Performance Data		
	Design	Actual
MA Plenum SP	-	
Fan Suction SP	-	
Fan Discharge SP	-	
Total ESP	-	
Fan Total SP	-	

General	
	Actual
Fan Rotation Correct	
Unit Filters Clean	
Condensate Drain Installed	

Notes:  
RTU balanced for total flow and diffusers balanced for comfort

Written By: Will Turnbough on 08/12/2025



# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

System/Unit: AHU/RTU

Asset: RT-2

AREA:SALES FLOOR

Unit Data		
	Design	Actual
MFG	NA	NA
Serial Num	-	
Model Num	NA	NA
Type	-	
Configuration	-	
Num OA Filters 1	-	
OA Filter Size 1	-	
Num Final Filter 1	-	
Final Filter Size 1	-	
Num Final Filter 2	-	
Final Filter Size 2	-	

Motor Data		
	Design	Actual
Motor MFG	-	
Frame	-	
Horsepower	-	
Motor Rpm	-	
Phase	-	
Rated Voltage	-	
Rated Amperage	-	

Drive Data	
	Actual
Motor Sheave Size	
Motor Bore Size	
Motor Sheave SetPt	
Fan Sheave Size	
Fan Sheave Bore	
Belt CL Distance	
Num of Belts	
Belt Size	
Belt Alignment	

Test Data		
	Design	Actual
SF CFM	4200	
SF RPM	-	
RA CFM	3400	
OA CFM	800	
RL Voltage	-	
RL Amperage	-	
SF Rotation	-	
SF System SetPt	-	
RA Damper Position	-	
Min OA Damper Position	-	
Min OA Damper Type	-	
OA Enthalpy Setpt	-	

Performance Data		
	Design	Actual
MA Plenum SP	-	
Fan Suction SP	-	
Fan Discharge SP	-	
Total ESP	-	
Fan Total SP	-	

General	
	Actual
Fan Rotation Correct	
Unit Filters Clean	
Condensate Drain Installed	

Notes:  
RTU balanced for total flow and diffusers balanced for comfort

Written By: Will Turnbough on 08/12/2025



# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

System/Unit: AHU/RTU

Asset: RT-3

AREA:BOH/KITCHEN

Unit Data		
	Design	Actual
MFG	NA	NA
Serial Num	-	
Model Num	NA	NA
Type	-	
Configuration	-	
Num OA Filters 1	-	
OA Filter Size 1	-	
Num Final Filter 1	-	
Final Filter Size 1	-	
Num Final Filter 2	-	
Final Filter Size 2	-	

Motor Data		
	Design	Actual
Motor MFG	-	
Frame	-	
Horsepower	-	
Motor Rpm	-	
Phase	-	
Rated Voltage	-	
Rated Amperage	-	

Drive Data	
	Actual
Motor Sheave Size	
Motor Bore Size	
Motor Sheave SetPt	
Fan Sheave Size	
Fan Sheave Bore	
Belt CL Distance	
Num of Belts	
Belt Size	
Belt Alignment	

Test Data		
	Design	Actual
SF CFM	4200	
SF RPM	-	
RA CFM	3400	
OA CFM	800	
RL Voltage	-	
RL Amperage	-	
SF Rotation	-	
SF System SetPt	-	
RA Damper Position	-	
Min OA Damper Position	-	
Min OA Damper Type	-	
OA Enthalpy Setpt	-	

Performance Data		
	Design	Actual
MA Plenum SP	-	
Fan Suction SP	-	
Fan Discharge SP	-	
Total ESP	-	
Fan Total SP	-	

General	
	Actual
Fan Rotation Correct	
Unit Filters Clean	
Condensate Drain Installed	



# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

## AHU/RTU

**Diffuser Supply (GRD)**

**RT-3/BOH/KITCHEN**

Asset									
Asset Name	Location	Type	Size	DESIGN CFM	AK	CFM(1)	CFM(2)	FINAL CFM	% to design
SGRD1	SALES	ES	12"	100					-
SGRD2	SALES	ES	12"	100					-
SGRD3	SUPPORT SERVICE	SI	12"	800					-
SGRD4	SUPPORT SERVICE	SI	12"	800					-
SGRD5	SUPPORT SERVICE	SI	12"	800					-
SGRD6	SUPPORT SERVICE	SI	12"	800					-
SGRD7	DOCK	ES	12"	650					-
SGRD8	WORK ROOM	ES	8"	150					-
Total				4200		0	0	0	0%

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Project: QUIKTRIP GEN3 TEMPLATE

## System/Unit: FAN - Exhaust



Asset: EF1

AREA:WOMENS RESTROOM

Unit Data		
	Design	Actual
MFG	NA	NA
Model Num	NA	NA
Serial Num	-	
Type	-	
Configuration	-	

Motor Data		
	Design	Actual
Motor MFG	-	
Frame	-	
Horsepower	-	
Motor Rpm	-	
Phase	-	
Voltage (rated)	-	
Amperage (rated)	-	
Service Factor	-	

Test Data		
	Design	Actual
CFM	225	
Fan RPM	-	
Fan Rotation	-	
Motor RPM	-	
System SetPt	-	
RL Voltage	-	
RL Amperage	-	
Total ESP	-	
Fan Inlet SP	-	
Fan Discharge SP	-	

# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

## System/Unit: FAN - Exhaust



Asset: EF2

AREA:MENS RESTROOM

Unit Data		
	Design	Actual
MFG	NA	NA
Model Num	NA	NA
Serial Num	-	
Type	-	
Configuration	-	

Motor Data		
	Design	Actual
Motor MFG	-	
Frame	-	
Horsepower	-	
Motor Rpm	-	
Phase	-	
Voltage (rated)	-	
Amperage (rated)	-	
Service Factor	-	

Test Data		
	Design	Actual
CFM	525	
Fan RPM	-	
Fan Rotation	-	
Motor RPM	-	
System SetPt	-	
RL Voltage	-	
RL Amperage	-	
Total ESP	-	
Fan Inlet SP	-	
Fan Discharge SP	-	

# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

## FAN - Exhaust



Diffuser Ret/Exh (GRD)

### EF2/MENS RESTROOM

Asset									
Asset Name	Location	Type	Size	DESIGN CFM	AK	CFM(1)	CFM(2)	FINAL CFM	% to design
EGRD1	SUPPORT SERVICE	RI	8"	150					-
EGRD2	MENS RR	EE	12X12	375					-
Total				525		0	0	0	0%

# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

## System/Unit: FAN - Exhaust



Asset: EF3

AREA: KITCHEN HOOD

Unit Data		
	Design	Actual
MFG	CAPTIVEAIRE	CAPTIVEAIRE
Model Num	DU50HFA	DU50HFA
Serial Num	-	
Type	UPBLAST	
Configuration	VERTICAL	

Motor Data		
	Design	Actual
Motor MFG	-	
Frame	-	
Horsepower	1/2	
Motor Rpm	-	
Phase	-	
Voltage (rated)	-	
Amperage (rated)	-	
Service Factor	-	

Test Data		
	Design	Actual
CFM	1350	
Fan RPM	-	
Fan Rotation	-	
Motor RPM	-	
System SetPt	-	
RL Voltage	-	
RL Amperage	-	
Total ESP	-	
Fan Inlet SP	-	
Fan Discharge SP	-	

# National TAB

Project: QUIKTRIP GEN3 TEMPLATE

System/Unit: Kitchen Hood Type I



Asset: HD1

AREA:GRIDDLE

Unit Data		
	Design	Actual
MFG	CAPTIVEAIRE	CAPTIVEAIRE
Model Num	6030 ND-2-F	6030 ND-2-F
Job / Serial Num	-	
Type	-	
Hood length	-	
Hood Width	-	

Test Data Exhaust		
	Design	Actual
Filter Type	-	
Filter Size 1	-	
Filter Size 2	-	
Filter Qty 1	-	
Filter Qty 2	-	
Filter AK factor size 1	-	
Filters AK factor size 2	-	
Filter Total AK Area	-	
Filter1 FPM	-	
Filter2 FPM	-	
Filter3 FPM	-	
Filter4 FPM	-	
Filter5 FPM	-	
Filter6 FPM	-	
Filter7 FPM	-	
Filter8 FPM	-	
Filter9 FPM	-	
Filter10 FPM	-	
Filter11 FPM	-	
Filter12 FPM	-	
Filter Ave FPM(corr)	-	
CFM	1350	

Cooking Equipment	
	Actual
Item 1	
Item 2	

