Purchase Order

PURCHASE ORDER # **8814**

ACTION MECHANICAL CONTRACTORS, INC.
PO Box 7325
Charlotte, NC 28241
PHONE: (704) 587-4450
FAX: (704) 587-4451

DATE: 07/20/23

JOB NAME: Lesslie ES

JOB NUMBER: 23-765

Please reference this job number on all correspondence, invoices and packages.

TO:	SHIP TO:
National TAB	Lesslie Elementary School 250 Neely Store Rd. Rock Hill, SC 29730

BILL TO:

Action Mechanical Contractors, Inc.
PO Box 7325
Charlotte, NC 28241

WHEN SHIP:

SHIP VIA: Freight Allowed

F.O.B. Job Site

TERMS: Net 30 Days

NOTE: *Call 24 Hours before delivery 704-587-4450*

WITHHOLD SALES TAX: ☐

QUANTITY	DESCRIPTION	UNIT TOTAL
	quote JMH-NT-15103	
	test & balance	$5,000.00
	*******NEED SUBMITTALS SOON AS POSSIBLE **********	
	Randy@actionmechanical.biz	
	** do not ship through Old Dominion freight or Averitt Express **	

SALES TAX	York, SC		
COUNTY:	1.00%	STATE:	6.00%

PURCHASE ORDER SUBTOTAL	$5,000.00
SALES TAX	Tax in price above
TOTAL	$5,000.00

NOTES:
- ☑ **Invoicing not to exceed total of PO, items can not be added**
- ☑ Notify us immediately if you are unable to ship as specified
- ☑ Please give 24 HOURS notice before delivery at (704) 587-4450
- ☑ Label Submittal with revelant specification section #
- ☐ Release no material or service until approved submittal is received
- ☐ All items are per plans, specifications and addendums
- ☐ Please provide **1 paper copy submittal** and __ O&M manuals
- ☑ Please provide PDF/electronic copies of the submittals and O&M manuals via email
- ☐ Failure to deliver submittals or O&M's within 14 days from issue date voids this Purchase Order

Randy Minnich
AUTHORIZED BY: