

## Product Tracking - July 2025

### CheckList Information

<b>Name :</b>	Norborne School District MECH 7635104	<b>Status :</b>	Not Completed
<b>Assigned Organization :</b>	CAPTIVE-AIRE R120	<b>Asset :</b>	
<b>Requesting Organization :</b>	CAPTIVE-AIRE R120		
<b>Created Date :</b>	07/23/2025 - Jennifer Burns - CAPTIVE-AIRE R120		

### CheckList Item Details

**INSTRUCTIONS: PLEASE CONTACT FREIGHT COMPANY TO SCHEDULE DELIVERY OF PRODUCT. IT IS THE RESPONSIBILITY OF THE RECEIVER TO HAVE PROPER EQUIPMENT TO BE ABLE TO UNLOAD SYSTEMS & TO BE PRESENT AT TIME OF DELIVERY THAT YOU SCHEDULE WITH THE FREIGHT COMPANY. TYPICALLY YOU HAVE A MAX OF 48 HOURS TO DELIVER TO SITE ONCE SHIPMENT IS AT LOCAL TERMINAL.**

**RECEIVING PRODUCT. If any product is short, you must mark it short on Bill of Lading (BOL) & what product is missing. If any product is Damaged on a specific Skid, REJECT the entire skid to return to factory & mark on the BOL - Damaged Skid ##. Finally Call office at 513-860-5555 to notify CAS.**

Cas Job Number

**Comment:**

7635104

**PRODUCT TRACKING**

Duct Ship Date

07/30/2025

**Comment:**

Duct Tracking #, Freight Co, Ph #

**Comment:**

Fedex

Additional Comments:

**Comment:**