



**NATIONAL TAB  
1329 E KEMPER RD STE 4210  
CINCINNATI, OH 45246**

**RE: SUBCONTRACTOR AGREEMENT**

**23070- SWEETGREEN - MADISON, WI  
23070-040724**

To Whom It May Concern:

Enclosed with this correspondence is the original version of the Subcontract for the above-referenced Project. Please thoroughly read, electronically sign, and date the Agreement where indicated. If you are not the authorized signer for your organization, please contact Nicole Eichelkraut at [contracts@tri-north.com](mailto:contracts@tri-north.com) and provide the appropriate contact person name and email address. If you cannot sign electronically, please also contact Nicole for hard copies via U.S. mail.

A final fully executed subcontract will be returned to you once it has been signed by Tri-North. Please retain all other documents included in this packet for your files.

Please note that no invoice will be processed until all of the following have occurred:

- This subcontract has been electronically signed in Foxit eSign
- If this is a GCPay project, all appropriate steps have been taken by subcontractor to get registered on GCPay. Instructions for how to get on GCPay are included in this subcontract package.
- Subcontractor has submitted insurance through the BCS program (a separate request will be sent to subcontractor once this contract is signed) and a project-specific insurance certificate and all required endorsements have been uploaded to BCS and approved as meeting the requirements set forth in this Subcontract.
- We have received a W-9 or confirmed we have one on file (if you have worked with us in the past)
- We have received a copy of subcontractor's bond, if one is required for this Project.

This subcontract package includes additional instructions with respect to submittal of sworn statements, which are required to be submitted with each request for payment. Please carefully review the instructions provided.

Finally, in order to safeguard ourselves from the high costs of noncompliance with tax reporting, all applications for payment must include a line item that addresses sales tax. If your services are taxable, you must clearly break out state, county, and local taxes on your invoice. If your services are not taxable, you must specify that your services are exempt from tax on your invoice. Any invoices that do not detail sales tax per these instructions will be rejected.

Once your subcontract is fully executed, you can expect to receive additional communication from the project team with further instructions regarding GCPay, invoicing, and other requirements. If you do not, please do not hesitate to reach out to us. Thank you for your cooperation as we move forward together. We look forward to a successful project.

Nicole Eichelkraut  
Contract Administrator

TNB-1199© | Last Updated 12/2018

PO Box 259568  
Madison, WI 53725-9568

2625 Research Park Drive  
Fitchburg, WI 53711

Phone: 608.271.8717  
Fax: 608.271.3354

Web: [tri-north.com](http://tri-north.com)

## SUBCONTRACT

**SUBCONTRACT #: 23070-040724**

NATIONAL TAB  
1329 E KEMPER RD STE 4210

TNB Job No.: 23070-  
SWEETGREEN - MADISON, WI

CINCINNATI OH 45246 Payment Terms: 10% RET / AFTER PYMT BY OWNER

This is an agreement, dated 2/20/23, by and between NATIONAL TAB, hereinafter called the Subcontractor and TRI-NORTH BUILDERS INC, 2625 RESEARCH PARK DR, FITCHBURG, WI 53711, hereinafter called the Contractor.

Witnesseth, that the Subcontractor and Contractor for the considerations hereinafter named, agree as follows:

The Subcontractor agrees to furnish all material and perform all work as described below at SWEETGREEN - MADISON, WI 652 STATE STREET MADISON, WI, in accordance with this Agreement, the Agreement between the Owner and Contractor, and in accordance with the Terms and Conditions of the Contract, Supplementary General Conditions, the Drawings, Specifications and Addenda.

The commencement date of the Subcontractor's Work on the Project shall be 3/13/2023 and the completion date for the Work shall be 6/14/2023 as modified by Contractor on a go forward basis

The Subcontractor and the Contractor agree that the materials, labor and equipment to be furnished and work to be done by the Subcontractor and the compensation to be paid by the Contractor are as follows:

Item	Description	Quantity	Unit Price	Total
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1	Section: H.V.A.C.	15500- -	LS	3,146.26
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THIS CONTRACTOR IS REQUIRED TO PROVIDE ALL LABOR, MATERIAL AND EQUIPMENT NECESSARY TO COMPLETE ALL ASPECTS OF THE FOLLOWING TRADE (S);

1) HVAC TEST AND BALANCE & AIR PURIFICATION SYSTEM

**INCLUSIONS:**

1. EXECUTION - BALANCE THE COMPLETE HVAC SYSTEM IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING STANDARDS
  - A. PROVIDE ALL LABOR AND MATERIALS REQUIRED TO BALANCE THE SYSTEM AS NOTED ON THE PLANS.
  - B. FAN SYSTEMS SHALL BE ADJUSTED SUCH THAT THE LOWEST FAN SPEED IS UTILIZED TO DELIVER THE REQUIRED CFM TO THE AIR TERMINALS.
  - C. ADJUST DAMPERS AS REQUIRED TO BALANCE THE SUPPLY, RETURN AND EXHAUST DEVICES TO 10% OF THE DESIGN RATES. ADJUST THE OUTSIDE AIR DAMPER AS REQUIRED TO OBTAIN THE MINIMUM OUTSIDE AIR REQUIREMENTS AS NOTED IN THE SCHEDULES.
  - D. RECORD THE OPERATING VOLTAGE, AMPACITY, SUPPLY/RETURN SYSTEM STATIC PRESSURES, SUPPLY/MIXED AIR TEMPERATURES (BOTH HEATING AND COOLING) AND FINAL FAN RPM.
  - E. VERIFY SYSTEM CONTROLS ARE FUNCTIONING AS INTENDED.
  - F. IMC507.161 SMOKE PERFORMANCE TEST WITH WITNESS SIGNOFF
  - G. BUILDING PRESSURE FUNCTIONAL CHECK
  - H. SUPPLY OF (2) RGF PHI MULTI-ZONE AIR PURIFICATION SYSTEMS INCLUDING FREIGHT, TRANSFORMERS, AND TAX.

2. REPORTING - CERTIFIED NEBB OR TABB BALANCE REPORT

- A. THE TEST AND BALANCE AGENT SHALL PREPARE A REPORT INCLUDING THE FINAL VALUES OF THE AIR AND WATER SYSTEM BALANCING, SYSTEM DIAGRAMS, AND SYSTEM NOTES.
- B. PROVIDE T&B REPORT TO THE LANDLORD AND THE AUTHORITY HAVING JURISDICTION AS REQUIRED.

CONTRACTOR TO SUPPLY LIFTS FOR THEIR WORK

ALL WORK MUST COMPLY WITH PROJECT SPECIFICATIONS AND DRAWINGS AS PREPARED BY HARLAN R. FAUST ARCHITECT DATED 12/22/22. ALL WORK MUST ALSO COMPLY WITH ALL STATE AND LOCAL CODES AS APPLICABLE.

TAX INCLUDED

THE SUBCONTRACTOR IS TO PROVIDE ALL MATERIAL, LABOR AND EQUIPMENT TO HANDLE OWNER PROVIDED MATERIAL, INCLUDING OFFLOADING, MOVING AROUND AND STORING ON SITE.

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**Total for Subcontract: 23070-040724**

**\$3,146.26**

**Important Notice:**

1. This Subcontract Agreement subject to acceptance by the Supplier and/or Subcontractor.
2. This Contract is subject to the additional Terms and Conditions attached hereto.
3. This Contract Price includes all applicable sales and use tax.
4. Subcontractor is also bound by Exhibit A: Insurance Requirements, attached hereto and made a part hereof.

WT AS

WILL TURNBOUGH Anna Stern  
17 Mar 2023, 14:52:11 17 Mar 2023, 15:15:00

WORK SHOULD NOT BEGIN ON SITE AND **NO PAYMENTS** WILL BE MADE UNTIL THIS SUBCONTRACT IS EXECUTED AND ALL REQUIRED INSURANCE DOCUMENTS HAVE BEEN SUBMITTED, REVIEWED, AND APPROVED. CONTACT WITH THE OWNER IS PROHIBITED AND MAY SUBJECT SUBCONTRACTOR TO BACKCHARGES.

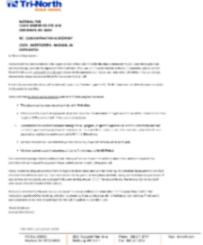
# Signature Certificate



Envelope Ref:e3adbb40ba522ceb23f099f5c6d3afa058846107

Author: Nicole Eichelkraut Creation Date: 21 Feb 2023, 08:42:53, CST Completion Date: 17 Mar 2023, 15:15:19, CDT

## Document Details:



Name: 23070 NATIONAL TAB SUBCONTRACT

Type:

Document Ref: 3135edcac0c4cee186c372758279af8d18243a45da2641c3dbcc74dedfcf404b

Document Total Pages: 3

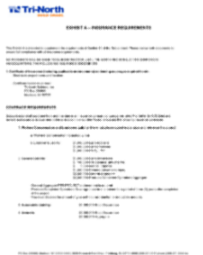


Name: STANDARD SUBCONTRACT TERMS\_Rev 10.31.22

Type:

Document Ref: 4bdf302d839e597336b0e13b117dc10b22495f069b4ebde5174a1af99870cdcb

Document Total Pages: 12



Name: EXHIBIT A-INSURANCE

Type:

Document Ref: 723e973cb617e7dce095ff0e551829fe653e0b3604dd0c0abd71b69c28de511c

Document Total Pages: 10



Name: BCS Intro Letter\_5.5.22

Type:

Document Ref: 6fb54af8d4c1ce6f444c63f91387c5812acf456d0fbfdac33534143e0b7c56eb

Document Total Pages: 1



Name: GC PAY LETTER AND SWORN STATEMENT INSTRUCTIONS  
 Type:  
 Document Ref: 1c5a2c489bcce14ce5b5a1c523cb4ff395c0b52687732a62cf52dd545b660510  
 Document Total Pages: 2



Name: W9 BLANK FORM  
 Type: W9  
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 Document Total Pages: 1

**Document Signed By:**

Name: Anna Stern  
 Email: astern@tri-north.com  
 IP: 71.13.124.243  
 Location: FITCHBURG, WI (US)  
 Date: 17 Mar 2023, 15:15:19, CDT  
 Consent: eSignature Consent Accepted  
 Security Level: Email

*Anna Stern*

Anna Stern  
 17 Mar 2023, 15:15:19, CDT

Name: WILL TURNBOUGH  
 Email: will@nationaltab.com  
 IP: 2600:1700:1b66:6010:e171:78cc:7d5b:d4ab  
 Location: LEE'S SUMMIT, MO (US)  
 Date: 17 Mar 2023, 14:52:11, CDT  
 Consent: eSignature Consent Accepted  
 Security Level: Email

*WILL TURNBOUGH*

WILL TURNBOUGH  
 17 Mar 2023, 14:52:11, CDT

## Document History:

Envelope Created	Nicole Eichelkraut created this envelope on 21 Feb 2023, 08:42:53, CST
Invitation Sent	Invitation sent to WILL TURNBOUGH on 21 Feb 2023, 08:44:12, CST
Invitation Sent	Invitation sent to Anna Stern on 21 Feb 2023, 08:44:12, CST
Invitation Sent	Invitation sent to BEN CICHON on 21 Feb 2023, 08:44:12, CST
Invitation Accepted	Invitation accepted by WILL TURNBOUGH on 09 Mar 2023, 13:11:48, CST
Signed by WILL TURNBOUGH	WILL TURNBOUGH signed this Envelope on 17 Mar 2023, 14:52:11, CDT
Invitation Accepted	Invitation accepted by Anna Stern on 17 Mar 2023, 15:15:04, CDT
Signed by Anna Stern	Anna Stern signed this Envelope on 17 Mar 2023, 15:15:19, CDT
Executed	Document(s) successfully executed on 17 Mar 2023, 15:15:19, CDT
Signed Document(s)	Link emailed to will@nationaltab.com
Signed Document(s)	Link emailed to astern@tri-north.com
Signed Document(s)	Link emailed to contracts@tri-north.com