



Five Guys Properties, LLC
 10718 Richmond Highway
 Lorton, VA 22079
 Main: (703) 339-9500

Work Order#: 190043221

Priority: 60 Days - Scheduled

[Click here to view in FEXA](#)

Site: OK-1671 - Broken Arrow, OK

Assignment #: 117106

Address: 1442 East Hillside Drive
 Broken Arrow, OK 74012
[See On Map](#)

Created On: 11/16/2022

Assignment Status: Assigned - Pending Acceptance

Site Phone: 19183559142

Response Deadline: 12/16/22 12:00 AM

Asset:

Preventative Maintenance | HVACR Combined PM Service

HVAC EF Quarterly PM Program (Mar, Jun, Sept, Dec) - MUST SCHEDULE WITH DISTRICT MANAGER BEFORE ARRIVING AT THE LOCATION.

Assignment Scope: HVAC EF Quarterly PM Program (Mar, Jun, Sept, Dec) - MUST SCHEDULE WITH DISTRICT MANAGER BEFORE ARRIVING AT THE LOCATION.

To avoid processing & payment delays, please invoice your completed work orders within 15 business days. As a reminder, a completed work order requires a completed service assignment & service visit to submit an invoice.

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IVR ID: 8919

Assignment ID: 117106

IVR or MOBILE UPDATES ARE MANDATORY AND MUST BE COMPLETED FOR EACH TRIP MADE TO SITE. FAILURE TO DO SO CAN RESULT IN DELAYED PROCESSING OF INVOICE(S) AND POOR SCORECARD RATING

The Fexa Mobile App available is in the Apple Store or Android Play Store.

For IVR Check In/Out, please call 833 952 3339 and enter the IVR ID and Assignment ID listed in bold above.

To Check Out, Select from the following:

- 1 - Parts are Needed
- 2 - Job Complete
- 3 - A Quote is Needed
- 4 - A Return Trip is Required

Store Section

- Tech Needs to Return
- Work Not Completed to Satisfaction
- Work Completed to Satisfaction

Store Comments:

Store Signature: _____ Date: _____



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Work Order

DO NOT EXCEED: \$874.00

Standard Procedures and Terms:

[Click here to view in FEXA](#)

Store: OK-1671 - Broken Arrow, OK

Address: 1442 East Hillside Drive
Broken Arrow, OK 74012
[See On Map](#)

Store Phone: 19183559142

Vendor: National TAB
1329 East Kemper Road
Suite 4210
Cincinnati, OH 45246

Work Order #: 190043221

Assignment #: 117106

Client PO #:

Contractor Responsibilities

1. Contractor is to assure that all Contractor personnel are qualified and trained to perform contracted services.
2. Contractor is to provide its personnel with proper and well-maintained equipment and tools necessary for the particular job being performed, unless otherwise specified by contract language.
3. Contractor is to adhere to all applicable federal, state and local regulations pertaining to a particular operation for which its services are contracted.
4. Contractor is responsible for ensuring that all operations are conducted in a safe manner, and for promptly correcting and reporting to Five Guys Properties Holdings and to Contractor's and subcontractor's employees all known or suspected hazards or unsafe conditions.
5. Contractor is to instruct its personnel to report any known or suspected hazards or unsafe conditions to the immediate supervisor. Contractor shall immediately notify the appropriate Five Guys Properties Holdings representative if known or suspected hazards or unsafe conditions involve Five Guys Properties Holdings equipment/personnel.
6. Contractor is to assure the work area is maintained in a clean and orderly fashion. If machines are relocated, please ensure you return them to their original position.
7. Contractor is responsible for supplying its personnel with all necessary personal protective equipment and other safety equipment, unless otherwise specified by contract language.
8. Contractor is responsible for enforcing Five Guys Properties Holdings safe work policies, practices and procedures as specified in this document, in order to provide a safe working environment. **Any non-professional activity or encounters will not be tolerated and grounds for immediate dismissal from the Store and may influence your ability to Invoice for work tendered.**
9. Contractor personnel violating any Five Guys Properties Holdings safety policy, practice or procedure, or applicable governmental regulation are subject to immediate removal from Five Guys Properties Holdings property.