



GSA IL0236FC John C. Kluczynski Fed. BLDG. (Chicago, IL)

CheckList Information

Name :	GSA READINESS CHECKLIST	Status :	NotSubmitted
Assigned Organization :	National TAB	Asset :	
Requesting Organization :	National TAB		

CheckList Item Details

Review current known AHU information including quantity of AHU's included in this scope at each facility, locations of AHU's and access to each system.

Review BAS Controls information and ensure available access and ability to accomplish each project. Discuss who our contacts are, how AHU's will be controlled while we are on site and any requirements.

Coordinate time on site with site contacts and or escorts. Introduce our team. Detail any restrictions, special requirements, hours available to work on each site.

Describe any known issues, repairs or maintenance items. Ask if there are any current concerns.

Are there any comfort issues? Are OA dampers adjusted manually for comfort reasons?

Request Parking Pass and describe where we should park each day and which building entrance we should use.

Request any further documents, drawings, submittals or information available for AHU's. Request photos of each AHU (zoomed out!) showing the surrounding area and ductwork to help determine access.

Additional Notes: