

**Report By:**

National TAB  
1329 E. KEMPER ROAD  
SUITE 4210  
CINCINNATI, OH 45246



**Report: PunchList**  
**Function: Test, Adjust, & Balance**  
**Date: 03/11/2026**  
**Completed By: National TAB**

# PROJECT

## 03-09-26 Culvers - Brooklyn, OH

5080 Tiedeman Rd

Brooklyn, OH 44144

**Client**

Accurex  
PO Box 410  
Schofield, WI 54476

# National TAB

Project: 03-09-26 Culvers - Brooklyn, OH

## Table Of Contents

Section	Page #
Remarks	3

## Issue List

- PRV-1 missing a backdraft damper
- PRV-2 & PRV-3 missing grease cups
- RTU-1 & RTU-2 dirty filters
- RTU-1 & RTU-2 missing occupancy wiring



**03-09-26 Culvers - Brooklyn, OH**

**Project Issue Information**

**Issue Name :** PRV-1 missing a backdraft damper  
**Description :** The backdraft damper was not found at the store. Recommend installing one and ensuring it fully opens to not impact airflow.  
**Created By :** National TAB                      **Assigned To :** National TAB - Brianna Biggs  
**Status :** Open  
**Priority :** Low                                      **Asset Tag :**  
**Originated Date :** 03/11/2026 - Aaron Cosby - National TAB

Project Issue File Details



03/11/2026



03/11/2026



**03-09-26 Culvers - Brooklyn, OH**

**Project Issue Information**

**Issue Name :** PRV-2 & PRV-3 missing grease cups  
**Description :** No grease cups found near units.  
**Created By :** National TAB                      **Assigned To :** National TAB - Brianna Biggs  
**Status :** Open  
**Priority :** Low                                      **Asset Tag :**  
**Originated Date :** 03/11/2026 - Aaron Cosby - National TAB

Project Issue File Details



03/11/2026



03/11/2026

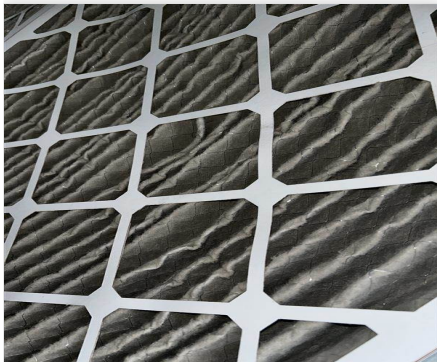


### 03-09-26 Culvers - Brooklyn, OH

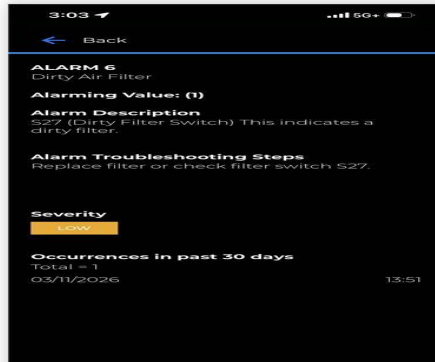
#### Project Issue Information

**Issue Name :** RTU-1 & RTU-2 dirty filters  
**Description :** Filters were not changed after construction. Recommend replacing (12x 24"X24"X2")  
**Created By :** National TAB                      **Assigned To :** National TAB - Brianna Biggs  
**Status :** Open  
**Priority :** Medium                                      **Asset Tag :**  
**Originated Date :** 03/11/2026 - Aaron Cosby - National TAB

#### Project Issue File Details



03/11/2026



03/11/2026



03/11/2026

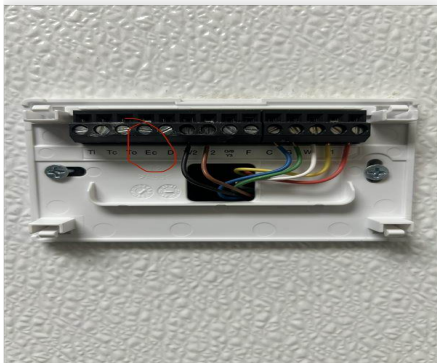


03-09-26 Culvers - Brooklyn, OH

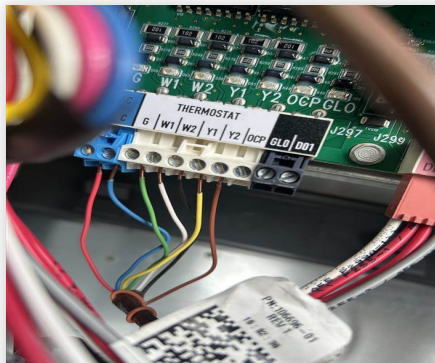
**Project Issue Information**

**Issue Name :** RTU-1 & RTU-2 missing occupancy wiring  
**Description :** Both RTUs need thermostat wire run from OCP on each RTU to their respective Ec terminal. Without it, economizing will be disrupted and Humiditrol reheat will not operate. This will cause negative building pressure and compromise the unit's ability to remove moisture from the air. A jumper was temporarily installed during balancing  
**Created By :** National TAB **Assigned To :** National TAB - Brianna Biggs  
**Status :** Open  
**Priority :** Medium **Asset Tag :**  
**Originated Date :** 03/11/2026 - Aaron Cosby - National TAB

Project Issue File Details



03/11/2026



03/11/2026