

FW: Testing, Adjusting, and Balancing | Five Guys - Savannah, GA

Alec Lewis <alec@nationaltab.com>

Wed 8/3/2022 5:11 PM

To: Purchase Orders <po@nationaltab.com>

Cc: Wendy Biggs <wbiggs@nationaltab.com>; Claudia Garcia <cgarcia@nationaltab.com>; Dan Hertenstein <dan@nationaltab.com>; Joe Hertenstein <joe@nationaltab.com>

Team,

This is our 4th Five Guys RTU Replacement project awarded this week. This one is located in Savannah, GA (About 2 hours from Dale). I'll generate a PDF of the PO to send and save as well.

Please note the District Manager, John, below is our contact to coordinate with. After we get the insurance paperwork to Kevin, I'll start the coordination process and introduce you to John and Kevin. This ETA will be based on our availability and he is aware it may not happen right away.

Thank you,



Alec M. Lewis | Manager, Business Development

National TAB

D: (513) 889 8564 • **M:** (513) 341 1255 • **O:** (855) 682 6822
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From: Kevin Garden <KGarden@fiveguys.com>
Sent: Wednesday, August 3, 2022 5:02 PM
To: Alec Lewis <alec@nationaltab.com>
Cc: John Scharrett <JScharrett@fiveguys.com>; Kevin Garden <KGarden@fiveguys.com>
Subject: RE: Testing, Adjusting, and Balancing | Five Guys - Savannah, GA

Alec – this is approved, please use P.O. GA1384NTAB. The store address is 5500 Abercorn Street Savannah, GA 31405. John Scharrett (copied on this email) is the District Manager, please coordinate your site visit with him. Also, please send us a W-9 and a certificate of insurance (please see the attached Sample COI). You do not need to match the coverages shown on the sample, but we do need to see Five Guys shown as a certificate holder.

From: Alec Lewis <alec@nationaltab.com>
Sent: Wednesday, August 3, 2022 2:13 PM
To: Kevin Garden <KGarden@fiveguys.com>
Subject: RE: Testing, Adjusting, and Balancing | Five Guys - Savannah, GA

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Hi Kevin,

Following up to see if I can still help with your Five Guys in Savannah? I have attached a proposal for the Testing, Adjusting, and Balancing. Please let me know after you have the chance to review.

Respectfully,

Alec M. Lewis | Manager, Business Development


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From: Alec Lewis

Sent: Thursday, July 28, 2022 3:26 PM

To: 'kgarden@fiveguys.com' <kgarden@fiveguys.com>

Subject: Testing, Adjusting, and Balancing | Five Guys - Savannah, GA

Kevin,

Great meeting you over the phone. Regarding your Five Guys in Savannah, GA, a few items that will help us prepare if you are able to share;

- If mechanical plans/drawings are available, please share.
- Known issues and concerns?
 - Negative Building Pressure
 - Please share if any other items are known, including comfort, temperature/humidity, Kitchen Hood smoke capture, etc.
- Equipment information.
 - Number of RTU's (Typically Five guys will have 2 or 3 RTU's)
 - Equipment submittals and startup reports from the recent replacement project.
 - Typically, Five Guys will also have:
 - 2 Kitchen Hoods and hood exhaust fans.
 - 1 Make Up Air unit
 - 1 or two restroom Exhaust Fans
- Facility Address.

I will watch for your response and prepare a proposal to send based on this information .

Also, attached an example restaurant report for your review. What cannot be seen from a report is all of the communication and efforts we put in prior to arriving on site and during our visit to prevent and resolve issues. A summary of the steps we take on each project to schedule and ensure readiness:

- Review plans, specs, equipment submittals and any known information.
- 1st coordination communication email, include all involved with the project. Verify our target dates and complete a "Certificate of Readiness checklist" to promote a successful visit.
- 2-week out email to confirm and review any pending readiness items.
- 1 week prior, our field engineer calls your PM and any other associated contacts as needed (Mechanical contractor, store manager, GC) for a final preparation check on all items and review expectations. Our field engineer then replies all to the same email chain to confirm and document all items are ready, any specific tasks for that project and coordinate ETA.
- While on site, we perform testing, inspection checks and even customize our checklists to verify specific items for you. For example, if you've had a problem in the past with incorrect installations or controls setpoints, we would inspect these items, document actual compared to design and verify for you to prevent future possible issues.
- If any issues are discovered on site, we first document details including photos, and communicate with all to get them resolved while we are there. If it is a minor issue or item we are able to fix ourselves, we will take care of it and document before and after so you have a record.
- Our Goal is Zero Return trips! This saves everyone time, headaches and money. This is why we put in so much effort to be proactive and require installing contractors to certify readiness items are complete prior to scheduling. Making sure we are there at the right time for you and promote successful results.

Please let me know if any questions, I am also available anytime if you'd like to talk more. My mobile # 513-341-1255

Thank you in advance,



Comfort. Under control

Alec M. Lewis | Manager, Business Development

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